

# MEETING OF THE LAKE ERIE SWIMMING BOARD OF DIRECTORS

Monday, March 16, 2020 Conference Call

## Minutes

### **Mission:**

To enrich the lives of our athletes through the sport of swimming by providing safe and inclusive programming in a culture that encourages competitive excellence and personal growth.

Vision: Lake Erie Swimming inspiring the pursuit of excellence in swimming and in life.

Branding words: Lead; Engage; Succeed; Inspire

**Call to Order:** Chuck Kunsman

### **Roll Call:**

Chuck Kunsman, Bill Bare, Sarah Tobin, Tina McCauley, Riley McNichols, Branden Burns, Zach Toothman, Tom Stacy, Pam Cook, Diane Finnerty, Paige McCormick, Mark Krusinski, Erin Crabtree

### **Not in attendance:**

Allie Vitantonio, Marianne Russell, Eilleen Bringman, Vince Colwell,

**Conflict of Interest Declarations: NONE**

**Addition(s) to and Approval of Agenda:** APPROVED

**Approval of Consent Agenda:** APPROVED

1. Minutes from 2020 January Board Meeting – APPROVED as revised
2. Committee Reports for March 2020

**Approval of January 20, 2020 minutes:** PASSED as revised

### **Announcements:**

1. USA Swimming Workshops – many are cancelled; USA Swimming is cancelled all events through April 30, 2020 due to the Coronavirus
2. CDC recommends that no events with more than 10 people take place for the next 8 weeks. This may affect the Shaker Shark LC meet on May 2 and the LESD May Madness Meet on May 3. These meets will be discussed on the conference call on April 6.

### **Action Items:**

1. Location for Fall HOD – Sunday, October 4, 2020 – Hawken Upper School - PASSED
2. Officials Award
  - a. Officials need to present the name of the award and the criteria and present it at the next board of directors meeting
3. Spring HOD - Sunday, April 26 at St Noel's
  - a. Spring HOD will be postponed due to USA Swimming cancelling all events through April 30, 2020
  - b. Election of new board members is suppose to occur at the April HOD meeting. Chuck Kunsman will check with USA Swimming to see if the current board will serve until the October 4 HOD meeting or if a vote can

be done online or if we should do a video conference call to vote in a new board

- c. Chuck Kunsman will report back to the board
- 4. LESI Awards Program scheduled for Sunday, April 26 at St Noel's will be cancelled and will not be rescheduled. Award winners will be posted on the LE website and awards will be ordered and given to the recipients. **PASSED**
- 5. Board Awards for 2020 Awards Banquet – **Below all PASSED**
  - 1) **Forkapa Award** – Chuck Kunsman
  - 2) **Lake Erie Swimming Board Award** – Athletes' Committee
  - 3) **Julie Bare Governance Award** – No recipient
  - 4) **Community Service Award** – Firestone Akron Swim Team
  - 5) **Life Members of USA Swimming** – Sarah Tobin
  - 6) **Phillips 66 Outstanding Volunteer**
    - i) Selected by the last two recipients (Kat Torok and Diane Finnerty) – Lori Baylor is the 2020 recipient

#### **Discussion Items:**

None

#### **Reports:**

##### **Committee Reports – March 2020**

##### **Governance Committee**

Finalizing the nominating slate. Please let us know if you have suggestions for Safe Sport Chair. We are planning the May Board meeting as an on-boarding for new board members. More information to come.

#### **Admin Vice Chair Reports:**

##### **Registration Stats Report**

Athletes - 3420

Non Athletes - 279

Clubs - 42

#### **Legislation:**

No report from legislation; Bill will have the submitted legislation for the April HOD posted on or before the 3/27 deadline.

#### **Awards Committee**

We need to decide if we are still having the April 26 awards program.

#### **Sanction Committee:**

2 meets have been sanctioned for the 2020 LC season as of today.

## **Athletes' Committee- 1/26/20 6:30 pm (via Conference Call)**

Present: Zach Toothman, Mia Nagle, Nathan Phillips, Erik Seicean, Paige McCormick, Tori Culotta, Sydney Bare

Absent: Riley McNichols, Abbey Kutchel

- I. Additions to the Agenda
- II. Approval of the Agenda
- III. Minutes Review
  - A. Approval of Minutes from November 27th: **PASSED**
- IV. Consideration of Agenda Items
  - A. Service Initiatives Recap: Winter (Toys for Tots)
    1. Very successful!! We will be doing a Spring Service Initiative soon.
  - B. Social Media Follow-Up
    1. College Commitments on Instagram
      - a) Please send to Riley so we can get these up on our Instagram page ASAP.
  - C. World 18 & Under Top 100 Announcement
    1. Congratulations to those Athletes who made the list! We will be doing a post on Instagram soon to congratulate the LE Athletes on this accomplishments!
  - D. Senior Champs Mystery IM
    1. Look for this fun event at Senior Champs!
  - E. Leadership Summit-Follow-Up
    1. We will not be doing a leadership summit.
  - F. Age Group Champs Event
    1. Ideas
      - a) Hot Heats
      - b) Table/Slideshow in Lobby
      - c) Giveaways and Games
      - d) We will discuss more details this month so look for more information.
      - e) We will need volunteers for this weekend to make it successful!
    2. Flyer and Slideshow
      - a) Paige will make a flyer to pass out at Age Group
      - b) Zach will reach out to Sarah Bennet to make the slideshow for the meet.
    3. Sign-Ups for the AEC at next meeting
  - G. Legislation Review

1. Look over legislation provided in the documents attached and bring any legislation ideas to the next meeting.
- H. LE Athlete-at-Large
  1. We are looking for a Freshman or Sophomore for this role. Please send your name to Zach, Paige, or Riley.
- I. LE Junior Athlete Rep
  1. Looking for a Sophomore to fulfill this position. Please let Zach, Paige, or Riley know if your interested.
- J. Community Service Award Nomination
  1. The Athletes' committee will be nominated for this award come Spring awards banquet.
- K. Spring Service Initiative
  1. Paige has looked into a few of these and we will narrow them down to determine the one we will choose come Spring.
- L. Brainstorming Ideas
  1. None to Report
- V. Time/Date of Next Meeting: 2/23/20 at 6:30 pm
- VI. Items to Discuss at Next Meeting:
  - A. College Commitments on Instagram
  - B. Age Group Champs Event
  - C. Legislation Review
  - D. Spring Service Initiative
- VII. Meeting Adjourned – Via Conference Call 1/26/20 at 6:55pm
- VIII. Minutes Submitted By Zach Toothman

### **Athletes' Committee- 2/23/20 6:20 pm (via Conference Call)**

Present: Nathan Phillips, Maddy Kelley, Sydney Bare, Riley McNichols, Erik Seicean, Tori Culotta, Mia Nagle, Paige McCormick

Absent: Abbey Kutchel

- I. Additions to the Agenda
- II. Approval of the Agenda
- III. Minutes Review
  - A. Approval of Minutes from January 26th: **PASSED**
- IV. Consideration of Agenda Items
  - A. College Commitments
    1. Send to Riley so we can post a big group together. We want to do this at the end of short course season
  - B. Age Group Champs Event
    1. Sign Ups

- a) Still in need of 1 for Saturday and 2 Sunday Prelims and 1 for Friday Timed Finals.
- 2. Table- At least Two at the table
  - a) This will be more for informational and redemption of hot heat tickets. There will be flyers to pass out to anyone who may want one, a slideshow to run on the computer, candy to attract swimmers, and swimmers will redeem their hot heat ticket for a prize.
- 3. Hot Heats- One needed
  - a) Will work with the announcer to have the hot heat festivity.
- 4. FOOD!!
  - a) Zach will reach out to the meet directors to see if this is possible to do.
- 5. Future Idea at Regionals and 8& Under Champs
  - a) Erin suggested to do this event at these other championship meets since they don't receive as many prizes as those at age group champs.
- 6. Parading Volunteers
  - a) Mia and Sydney said Mrs. McPhail is looking for athletes to help with awards, parading, and other misc. Tasks. The link to sign up is on our Instagram in the bio. Please encourage your fellow senior swimmers to sign up and help!
- C. Legislation Review
  - 1. None to Report
- D. Spring Service Initiative
  - 1. Shoe Spring Service Initiative to bring in money to help fund other projects we do throughout the year. Will discuss at the March meeting.
- E. Brainstorming Ideas/Misc. Announcements
  - 1. Congrats to everyone at their championship meets!
- V. Time/Date of Next Meeting: 3/15/20 at 6:30 pm
- VI. Items to Discuss at Next Meeting:
- VII. Meeting Adjourned – Via Conference Call 2/23/20 at 6:45
- VIII. Minutes Submitted By Zach Toothman

### **Athletes' Committee- 3/15/20 6:25 pm (via Conference Call)**

Present: Abbey Kutchel, Riley McNichols, Mia Nagle, Nathan Phillips, Tori Culotta, Paige McCormick

Absent: Sydney Bare

#### **I. Additions to the Agenda**

- II. Approval of the Agenda
- III. Minutes Review
  - A. Approval of Minutes from February 23rd: **PASSED**
- IV. Consideration of Agenda Items
  - A. College Commitments Update
    - 1. Please send it to Riley so we can post these accomplishments. We have only received these from Sydney and Tori.
  - B. Age Group Champs Event Recap
    - 1. Hot Heats were a success, however, Mia suggested that Regional Champs and the 8 & Under Champs would have been a better place.
    - 2. Age Group Champs wasn't the right meet. It might be better to find another meet like Regional Champs.
    - 3. Abbey suggested doing a variety of activities at each regional site to get athletes talking about what's going on at each site. Mia mentioned the regional meets need more energy!
    - 4. To get the athletes' attention do things like scoreboard announcements or other things at other meets throughout the year so people know who we are. Possibly sponsor raffles or other things.
  - C. Spring Service Initiative
    - 1. With the Coronavirus going on, a spring service initiative may not be the best idea. We will try to shoot for a summer service initiative.
  - D. Athletes Committee Email
    - 1. Discuss with Erin the possibility of creating one of these so we don't have to use our personal accounts.
  - E. Athletes Page on LE Website
    - 1. Possibly move it to a main tab on the website. Riley, Paige, and Zach will discuss with Pam to see if this is possible and will populate it with cool athlete stuff.
  - F. Junior Athlete Elections
    - 1. It will be held at the Athlete Meeting and HOD in April. We have 3 candidates for Junior Rep and Athlete-at-Large.
  - G. Athlete Elections and Candidate Instagram Announcements
    - 1. Send Zach a picture and a few facts so the athletes know who will be running for the positions to be put up on Instagram!
  - H. Athlete Meeting at HOD-April
    - 1. It will be at St. Noel's. Activities planned to include elections and Kahoot! Paige, Riley, and Zach will organize an agenda of events and a ballot for elections. Need to make an announcement 20 days prior. Hopefully will not be cancelled due to coronavirus.
  - I. Brainstorming Ideas/Misc. Announcement

1. Mystery IM went really well. Paige thought it would be a cool idea to do at the age group meets or other meets. Get the word out earlier so people know about and since more people know about it it should be more popular. Possibly having it at another big meet like Holtrey or Busbey might be a good idea.
- V. Time/Date of Next Meeting: 4/26/20 at St. Noel's Banquet Center 11:30
- VI. Items to Discuss at Next Meeting:
  - A. Junior Athlete Elections
  - B. Kahoot for BOD Etiquette
  - C. College Commitments Follow Up
- VII. Meeting Adjourned – Via Conference Call 3/15/20 at 6:55 pm
- VIII. Minutes Submitted By Zach Toothman

## **Age Group Vice Chair Report**

AGC (Bill) – No activity to report

Mid States – Working on updating the website with the 2021 information

Open Water – Jen didn't have any activity to report. Awaiting the end of travel bans before planning out any more.

YMCA – no report

Zones – no activity to report.

Age group champ meets – polled the meet directors for any ideas/changes to the format of the SC meet. Will work on meet information for LC champs so that hopefully it is sanctioned prior to the start of LC season

### **1. Athlete Report**

- a. Senior athletes set up a table at the JO SC Champ meet and it was not very successful; wanted to let the age group athletes know what the senior athletes are doing; would like to try this again at another meet and publicize it more
- b. Ran a few "hot heats" at JO SC champs and this was very successful. Aquatic Outfitters donated \$10 gift cards for this
- c. Mystery IM was very fun at the Senior Champ meet; would like to do more of these at other meets
- d. Jr athlete rep elections are suppose to occur at Spring HOD and this meeting is now postponed. Chuck Kunsman will talk to USA Swimming and will report back with direction on how to conduct elections for Jr athlete rep.
- e. The athletes page on the LE website has not been updated in years and is not very accessible. The athletes would like to be able to post more things on the website. The athletes will work with Pam Cook to get this accomplished

- f. The athletes would like to have an email account so they are not using their personal account.
    - i. Pam Cook and Chuck Kunsman will help facilitate this
    - ii. The Jr athlete rep, Sr athlete rep, and at large athletes will have the password
    - iii. The current LESI board secretary should have the password also
- 2. Technical Planning – Vince Colwell – no report
- 3. Treasurer – Diane Finnerty
  - a. See attached for January – Jan/Feb 2020 P/L report
- 4. Finance Chair – Mark Krusinski
  - a. Many things may affect the budget due to COVID-19
    - i. Budget the following for events that were cancelled
      - 1. \$8400 for NCSA
      - 2. \$2000 for awards banquet (meals for the swimmers); awards will still be given
      - 3. \$7000 for Spring Sectionals
    - ii. LESI has budgeted the following income for LC and some meets may be cancelled – this is uncertain at this time
      - 1. \$14,300 in surcharge fees
      - 2. \$28, 650 in sanction fees
    - iii. LESI has budgeted the following expenses for LC
      - 1. \$23,000 for Zones
      - 2. \$42,850 for athlete travel
- 5. Operational Risk – Branden Burns – Stay Healthy, Stay Safe
- 6. Secretary – Sarah Tobin – no report
- 7. Membership/Registration/Permanent Office – Pam Cook – see registrations stats above
- 8. Safe Sport – Marianne Russell – no report

## **Old Business**

## **New Business**

**Meeting Adjourned at 8:28 p.m.**

## **Next Meeting:**

**Special Conference Call – Monday, April 6, 2020**

Conference Call – Monday, April 20, 2020 if needed

Next in person meeting TBA due to COVID-19