

Awards Committee Meeting: January 16, 2019

Phone Meeting started at 5:30 PM

In attendance: Heather Stewart, Nancy Veto, Andree Murlin, Katey Collis

Item(s) discussed:

Ceremony date: 4/28/19 @4pm (following HOD meeting)

Place: St. Noel's

Overall budget: \$8,700

Est. head count: 300-350

Set Up:

- Andree, Katey, Kristin, Sarah to help
- most decorations are with Andree and Nancy and need to be brought to venue day of
- Sarah to compile event bags in advance of event. Bags to include, by family: program; raffle tickets; party favor; name tags; and All-Star prize where applicable.
- Kristin McPhail to work registration table and distribute event bags
- Nancy to finalize meal arrangements and final head count with chef before leaving for vacation

Party favors/All-Star prizes/Raffle items:

- Katey to make calls to AO and Rube Adler for raffle and prize asks. Contact at Rube Adler is "Ron"
- Decided to go with silicone cell phone sleeves for party favors (Andree to order). Leftover cups can be given to those families who do not wish to encourage/children do not have cell phones.
- Decided to go with All-Star pins instead of bag tags (Andree to order)
- Budget information is contained in Nancy's email to Chuck Kunsman dated 1/17/19

IMX:

- Andree to take the reigns from Meri. Meri has sent detailed job description to Andree
- Budget is \$2,000
- Discussed changing awards, specifically eliminating latex caps in favor of IMX bag tags. Also discussed changing out LC award (specifically the green tank tops for first place).
- Above changes may be limited by budget and on hand inventory of current awards
- Andree to work with Katey on data mining and sorting information

Invitation and Program:

- Heather and Bill to oversee
- Following same format as last year
- Nancy to send Heather her electronic version of the program
- All award winners to be revealed to Heather in advance of program to insure an invitation is sent

Speaker:

- Andree working her contact at Browns to see if we can have a player speak. Should have a better understanding if this will come through by early February.
- Katey and John to also brainstorm on possible speaker
- Nancy to f/u with Chuck re budget for speaker

MC:

- Sarah to ask Pete F.

Other Presenters:

- Sarah and Nancy to determine and give names to Heather for inclusion into the program

Awards/Certificates:

- Sarah to oversee. Heather to send her list of eligible swimmers.

Announcements of Records:

- Needs to be run more efficiently and with better presenter
- Nancy and Sarah to brainstorm

Reading of Names:

- No names will be read except record-breakers; IMX winners; special award recipients; Coach Merit recipients; and Swimmers of the Year.

Meeting adjourned at 7 PM