

Governance Committee Meeting

January 31, 2019

Minutes

Present: Julie Bare, Branden Burns, Pam Cook, Mike Davidson, Madison Kelly, Eric Peterson, Sarah Tobin

Absent: Maya Lewis

The meeting was called to order at 8:07 pm.

Eric Peterson was unanimously elected Governance Committee Chair and Pam Cook was appointed as secretary.

The committee members reviewed the terms of the committee members as listed below:

- a. Term expiring Spring 2020 – Julie Bare, Pam Cook
- b. Term expiring Spring, 2021 – Branden Burns, Mike Davidson
- c. Term expiring Spring, 2022 – Sarah Tobin, Eric Peterson
- d. Athlete Members – Maya Lewis (term expires 2021); Madison Kelly (term expires 2020)

The Governance Committee needs to nominate people for the following one year positions at the LESI HOD meeting on April 28, 2019. The committee members targeted March 18, 2019 for presentations of the nominations. Below is a list of the position and the committee member who will contact the current incumbent to see if they would consider be nominated.

- Safe Sport Chair – Branden will contact Marianne Russell
- Operational Risk Chair – Branden has agreed to be nominated for the position
- Administrative Review Board members – 3 non-athlete, 1 athlete [to align with bylaws, the terms of those elected would be 1 year, with all members (7 non-athlete, 2 athlete) elected to a two-year term in 2020.] Sarah will contact incumbents.

The committee members agreed that an electronic letter should be sent out to each club to solicit possible nominees from the club. Julie agreed to draft the letter and circulate it among committee members for editing.

The importance of having a Board Orientation was discussed and the committee members agreed that it would be a good idea with May 12, 2019 at Twinsburg tentatively set as a date and location. The following items would be part of the board orientation.

- Key principles (Board Fidelity, One Voice Leadership, Using Policies, Delegation)
- Code of Conduct and Conflict of Interest
- Review of Divisional Structure
- Review Duties of Each Director
- Review Committee Duties & Powers
- Board Evaluation Procedures (self-evaluations, Board evaluation)

- Staff Monitoring & Evaluation Procedures
- Review and Update of Strategic Plan
- Review of Current Finances, Plans & Goals
- Review of Unfinished Business

The committee members discussed having a Committee Chair/Coordinator meeting and agreed to table this item until after the Board Orientation with September, 2019 as a possible date.

The next meeting will be by Zoom Internet on Monday, March 18, 2019, 8-9 pm.

The meeting adjourned at 8:45 pm.

Respectfully submitted,

Pam Cook

Governance Committee Secretary