

Governance Committee Minutes
Sunday, November 29, 2020, 7:30 pm Virtual Meeting

Time: Sunday, November 29, 2020 07:30 PM Eastern Time (US and Canada)

Present: Julie Bare, Pam Cook, Gabby Kariotakis, Emma Claire Lambert-Shemo, Tina McCauley, Sarah Tobin

Absent: Branden Burns, Maya Lewis

Governance Mission Statement:

The mission of the Governance Committee is to assist the Board of Directors ("Board") of Lake Erie Swimming in fulfilling the Board's responsibilities with respect to (a) Board organization and function, including the recruitment, nomination, and orientation of Board Members; (b) Board Committee structure, membership and function; (c) Board governance policies and the necessary modifications to such policies; and (d) Strategic Plan.

Approval of October 26, 2020 Minutes

Approval and Additions to Agenda

Old Business

- LESI Documents - Updates
 - Operational Risk Manual – in process
 - Finance Manual – in process
- Board Recommendation Items –
 - Evaluation Documents and Procedures
 - Tina will try to tweak the evaluation documents, send back to Vince
 - want to do evaluations of: self-evaluation of committee as a whole, committee chair member self-evaluation, board member self-evaluation, BOD self-evaluation as a whole
- Committee Chair Workshop – December 21 (instead of BOD meeting) Pam will ask Vince Colwell (GC) for the agenda for this workshop

New Business

- Document Retention
 - Julie will look over document
 -
- We will invite Vince (GC) to our meetings

Below is a schedule of 2020 meetings and the committee member who will be taking minutes.

Sunday, June 28 – Julie Bare

Sunday, July 26 – Brandon Burns

Sunday, August 23 – Gabby Kariotakis

Sunday, September 27 – Tina McCauley

Monday, October 26 – Sarah Tobin

Sunday, November 29 – Emma Claire, Mya Lewis (with Pam Cook's help if necessary)

Sunday, December 20 – Pam Cook