

Operational Risk Meeting Minutes
Wednesday, July 15, 2020

Present: Branden Burns (TCAT), Stacey Aroney (BBA), Kirtis Heulsman (TCAT), Heidi Gullett (HEAT), Nathan Phillips (CSI), Sarah Tobin (LESD)

The Operational Risk committee will interview Dr. Heidi Gullett to get some answers regarding COVID. Questions will come from the athletes, facility directors, coaches and parents.

Some questions will include

- How is COVID affecting teenagers? Are many teenagers/children getting it?
- What if a swimmer's coach gets COVID?
- What if one of the swimmers on my team gets COVID?
- What if a family member gets COVID? Does all family members have to quarantine?
- What are the return to play guidelines after an athlete gets COVID? Are the different if an athlete is exposed or in direct contact with someone who has COVID?
- What are signs/symptoms that a coach should look for in their swimmers?
- When would a team have to notify a group or their team if a swimmer gets COVID?
- Is there a difference being inside or outside? Should we be worried about contacting it outside?
- A brief explanation for all regarding contact tracing. How it works? What is done in terms of contact tracing?

Recommendations for in person meets:

- When should these start?
- Require masks for all (meet workers, swimmers, officials, coaches, spectators, etc)
- 1 timer per lane wearing a mask, timer will be to the right of the lane
- No more than 2 heats behind the block at one time
- No chairs behind the blocks
- No clerk of course
- No relays
- MUST do flyover starts
- No DQ slips (if possible)
- No deck entries
- All meets will be pre-seeded; no check in
- Teams should notify meet host if a swimmer will not be at the meet
- Younger age groups should have less swimmers in the session as there may be more spectators in the stands
- Should limit one guardian per swimmer permitted at the meet
- Mandatory capacity reduction for swimmers/entries, teams, spectators
- Must adhere to the facility's square footage capacity for all sessions to maintain adequate social distancing
- All meet workers should be temperature checked upon arrival
- Recommended that all entering the facility for the meet be temperature checked
- No singing of the National Anthem

- No yelling
- No team/congregated cheers
- Number of sessions and events will be left up to the team
- Talk about doing 4 sessions instead of 2 sessions; 2 hour rule instead of 4 hour rule
- Locker rooms
 - Mandatory locker room monitors (outside of locker room) to monitor the number of swimmers in the locker rooms at one time
- Officials
 - Officials will wear a mask and a face shield
 - Starter and referee will remain the same for the session – officials will not rotate into the starter position
- COVID Marshall
 - This will be a mandatory volunteer position. Must have at least one, may need to have additional ones
 - Responsible for making sure all are maintaining 6 feet distancing, wearing masks, etc
 - Timers
 - Kids behind the blocks
 - Parents
 - Coaches
- Teams of 10 or more will be able to supply a COVID marshal for their team
- Must watch a video or read a list of responsibilities and sign off so they know what to do

Operational Risk would like to do 2 educational/informational videos

- One will be for the COVID Marshall
- One will be for athletes, parents, coaches

Branden Burns has been in contact with the National Operational Risk committee. This national committee had a meeting today, July 15. Branden will report back at our July 22 meeting.

Operational Risk will have a meeting on Wednesday, July 22 in conjunction with the COVID-19 task force then will meet with Technical Planning.

Respectfully Submitted

Sarah Tobin
7.17.2020