

MEETING OF THE LAKE ERIE SWIMMING HOUSE OF DELEGATES

Sunday, October 4, 2020

Virtual/Zoom Meeting

11:30 a.m. Coaches Meeting
11:30 a.m. Officials Meetings/Admin & Referee Meeting
11:30 a.m. Athletes Meeting
1:00 p.m. House of Delegates Meeting

Call to Order: The meeting was called to order at 1:00 pm

Roll Call

Present:

BOD: Stacey Aroney, Eileen Bringman, Branden Burns, Vince Colwell, Pam Cook, Erin Crabtree, Diane Finnerty, Josh Forsythe, Adam Katz, Mark Krusinski, Kristen MacPhail, Megan Maholic, Mia Nagle, Sarah Tobin, Zach Toothman

Members At-Large: Julie Bare, Lori Baylor, Tori Culotta, Chuck Kunsman, Marilyn Duman, Jordyn Homoki, Abby Kutchel, Tina McCauley, Bill Stewart, Nancy Veto

Team Representatives:

AAC – Chase Aruskevicius, Mary Bartek, Lindsay Aruskevicius
AKRN – Brian Peresie
BBA – Lane Gray, Jacob Ranta, Eddis Singleton
BBSC – Brad Burget
CCS – Payton Timken, Mike Davidson, Sara Timken
CCST – Ashtyn Rickel, Mike Holtzapfel, Kristin Rickel
CEA –
CFYN – Evie Lewis, Ryan Miller, Will Turnbull
CLES – Rick Szczepinski
CSI – Nathan Phillips, John Collis, Katy Collis
CWW – inactive at this time
FAST – Molly Rogers, Cindy Dial, Jennifer Sevald
GLSS – William Zampogna, John Tiernan, John Fagan
GO – inactive at this time,
GYB – Bev Poletta
HEAT – Vittorio Cappabianca, Matt Davis
KS – Dominic Panozza, Aaron Wirtz, Kayla Aldan
LCWE –
LESD – Sydney Bare, Tim Hable
LRST – Dave Wohlfeil, Gabby Kariotakis
LSSC – Stacy Strickland

MBS – Veronica Fowler, Susan Alberts, Tony Schupp
MRST – Morgan Vogel, Allison Davila
MAC – inactive at this time
PA – Madeline Bennett, Kristen Reynolds, Melissa Bateman
PAC – Anna Fialko
PCP –
PS – CJ Moser
PWRS – Evan Kemp, Gregg Sarbak
RYD – Grace Bodrock, Karla Whelan
RAZR – Dan Lisy
SHSH – Sam Grube, Eric Peterson, EJ McIllduff
STRS – Michael DiMatteo, David Perchinske, Kevin Harrod
SWIM – Ryan Kmet, Tom Stacy
TCAT – Meredith Bartel, Kirtis Huelsman, Laura Bartel
UN (GWA) - Keely Sneek, Matt Parrish Stella Parrish
VFYT – Jeff Armstrong
VSC – Grantham Brown, Randy Lehrel, Jody Brown
WEST – Marissa Celeste, Onat Tungac
WHAT –
YWRC –
YYN – Michael Bleggi

Guests: Izzy Botos (BBA), Carl Shallenberger (FAST), Wanda Folger (PA), Kyra Miklos (SHSH), Amish Atif (TCAT)

Not Present: Sonja Haywood, Madeline Dyer, Bob Martens, Kat Torok
AKRN (2), BBSC (2), CLES (2), GYB (2), HEAT (1), LESD (1), LRST (1), LSSC (2), MRST (1), PAC (2), PS (2), PWRS (1), RYD (1), RAZR (2), SWIM (1), VFYT (2), WEST (1), YYN (2)

Teams without representation: CEA, LCWE, PCP, WHAT, YWRC

Approval of Agenda with addition of COVID rules for meets added under reports requiring action– **PASSED**

Approval of minutes from HOD Sunday, May 3, 2020 – **PASSED**

Announcements (Vince Colwell – General Chair)

1. Minutes from the monthly LE Board of Directors meetings are posted on the LE website. Summaries of the meeting are also published in the weekly email.

Reports Requiring Action

1. Legislation – Bill Stewart
 - a. HK – 1; HK – 2; HK – 3; HK – 4; HK – 8; HK – 9; HK – 10; HK – 11; HK – 12; HK – 13 **PASSED**
 - b. HK – 5 pulled; after some clarification it was **PASSED**
 - c. HK – 6 – pulled
 - i. Line 32 - strike or participation; **PASSED** as amended
 - d. HK – 7 – pulled
 - i. Line 17 - strike or participation; **PASSED** as amended
 - e. HK – 14; HK – 15; HK – 16; P – 3; P – 4 – **PASSED**
 - f. P – 1 pulled
 - i. Line 27 – change 1 athlete to 2 such additional athletes shall be elected
 - ii. Line 28 – change 4 year term to elected to a 2 year term
 - iii. Line 29/30 – change (b) be a rising freshman to not greater than a rising junior
 - iv. **PASSED** as amended
 - g. P – 2 pulled; **PASSED** after the changes to P – 1

The below legislation is the information that was passed:

LAKE ERIE SWIMMING, INC.

PROPOSED AMENDMENTS TO BYLAWS AND POLICIES AND PROCEDURES

OCTOBER 2020

No.	Description	Location	Recommendation from Board
HK-1	To update wording to reflect that at-large board members are elected.	Bylaws Section 5.2	Not Yet Reviewed
HK-2	To update wording, align procedures with anticipated changes regarding registration, and include additional membership categories.	P&P Section 2	Not Yet Reviewed
HK-3	To update reference and wording.	P&P Section 3	Not Yet Reviewed
HK-4	To update wording to align with current practice and include safe sport.	P&P Section 4	Not Yet Reviewed

HK-5	To update wording to align with current practice.	P&P Section 5.1	Not Yet Reviewed
HK-6	To update wording to align with current practice.	P&P Section 5.2	Not Yet Reviewed
HK-7	To update wording to align with current practice.	P&P Section 5.3	Not Yet Reviewed
HK-8	To update wording to align with current practice.	P&P Section 5.4	Not Yet Reviewed
HK-9	To update wording to align with current practice of using officials from other LSCs as needed or as they volunteer.	P&P Section 5.5	Not Yet Reviewed
HK-10	To update wording to align with current practice.	P&P Section 5.7	Not Yet Reviewed
HK-11	To update wording to align with current practice and to provide for the inclusion of mixed relays.	P&P Section 6	Not Yet Reviewed
HK-12	To update wording to align with current practice.	P&P Section 7	Not Yet Reviewed
HK-13	To update wording to align with current practice.	P&P Section 8	Not Yet Reviewed
HK-14	To update wording to align with current practice. Requirements are generally the same for deck officials, admins, and referees	P&P Section 10	Not Yet Reviewed
HK-15	To update wording to align with current practice	P&P Section 11	Not Yet Reviewed
HK-16	To update wording to align with current practice	P&P Section 14	Not Yet Reviewed
P-1	To establish an Athletes Executive Committee.	Bylaws Section 7.4	Not Yet Reviewed
P-2	To ensure that all members of the Athletes Executive Committee have a vote at the House of Delegates.	Bylaws Section 4.1	Not Yet Reviewed
P-3	To establish an automatic penalty for violating the “slower than” time standard.	P&P Section 5.7	Not Yet Reviewed

P-4	To change the fees schedule for LESI Officials in certain situations.	P&P Appendix B	Not Yet Reviewed
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1	HK-1	Adopted	Rejected	Adopted/Amended	Pulled
2	Location:	Bylaws Section 5.2 At-Large Board Members			
3	Proposed By:	Julie Bare, Governance Committee			
4	Purpose:	To update wording to reflect that at-large board members are elected.			
5	Effective Date:	Immediately			
6	5.2	AT-LARGE BOARD MEMBERS – A sufficient number of athlete members shall be elected by the House of Delegates			
7		as At-Large Board Members such that athletes constitute at least twenty percent (20%) of the voting membership of			
8		the Board of Directors at any given time (taking into account the Athlete Representatives). The Athlete At-Large Board			
9		Members shall meet the same requirements as the Athlete Representatives set forth in Section 6.2.1. All At-Large			
10		Board Members shall hold office from the date of their appointment <u>election</u> through the conclusion of the second			
11		annual meeting of the House of Delegates following such appointment <u>election</u> , or until their successors are appointed			
12		<u>elected</u> .			

1	HK-2	Adopted	Rejected	Adopted/Amended	Pulled
2	Location:	P&P Section 2 Membership, Registration & Affiliation			
3	Proposed By:	Julie Bare, Governance Committee			
4	Purpose:	To update wording, align procedures with anticipated changes regarding registration, and include additional			
5		membership categories.			
6	Effective Date:	Immediately			
7	2.2	Membership Duration: All memberships must be applied for annually except for life memberships. Registration is			
8		effective upon receipt by USA Swimming or designee of the proper registration forms/files and fees by the LESI			
9		Membership/Registration Coordinator. Annual memberships must be renewed every year.			
10	.1	Seasonal			
11	A.	Clubs: Seasonal memberships for clubs cover a 150 day period beginning May first.			
12	B.	Athletes: Seasonal memberships for athletes cover an unspecified but continuous period of not more than			
13		150 days beginning the day of registration. Seasonal memberships are not valid at or above the Zone level.			
14	.2	<u>Single-Meet Open Water: Single-meet open water memberships cover a specific date of an open water</u>			
15		<u>competition. The athlete must compete in an unattached status. There is no limit on the number of single-</u>			
16		<u>meet open water memberships an individual may obtain during a registration year.</u>			
17	.3	<u>Annual: Premium, and Flex, Club, and Nonathlete:</u> Premium and Flex memberships cover the calendar year			
18		except when they are applied for on or after September 1, in which case they are effective through December			
19		31 of the following year. Flex members are eligible to compete in only two sanctioned competitions per			
20		registration year and are not permitted to compete at or above the LSC championship level.			
21	.4	Single Meet Open Water: Single-meet open water memberships cover a specific date of an open water			
22		competition. The athlete must compete in an unattached status. There is no limit on the number of single-			
23		meet open water memberships an individual may obtain during a registration year.			
24	2.3	Membership Fees: Membership fees are comprised of a national fee established by USA Swimming and a fee			
25		established by LESI (See Appendix for current fees.) All fees should be made payable to LESI. At the beginning of a			
26		new registration year, clubs should register swimmers in batches and pay all fees with one check. All registrations			
27		should be submitted electronically to the LESI Registration Coordinator. A handling fee of \$5.00 per swimmer shall be			
28		imposed if the club has more than ten swimmers and the registration is submitted manually.			
29	2.4	Transfer of Affiliation: To transfer, a completed transfer application must be submitted to the LESI			
30		Membership/Registration Coordinator. The transfer is effective upon receipt of the proper transfer forms by the LESI			
31		Membership/Registration Coordinator. <u>Representation is subject to the USA Swimming 120 day rule as outlined in</u>			
32		<u>Article 203 of USA Swimming Rules & Regulations.</u>			
33	2.5	False Registration <i>[no change]</i>			
34	2.6	Membership Responsibilities: It shall be the responsibility of each group member to assist in the governance of			
35		the LSC <u>LESI</u> and in the conduct of its programs.			
36	.1	A fine of \$100 shall be imposed against any registered year-round club that fails to have at least one voting			
37		delegate in attendance at the scheduled meeting of the LESI House of Delegates.			

- 1 .2 Fines may be established by the Board of Directors and imposed against group members who fail to fulfill their
2 assigned duties in the conduct of LSC programs.

3 **2.7 Failure to Pay LESI Fees**

- 4 .3 Members (individuals and/or group) who are delinquent in payment of money owed to LESI shall be notified by
5 mail of the amount owed. Members shall be given an opportunity either to pay the amount due or to request a
6 hearing if the amount is in dispute. The deadline for payment or filing for a hearing shall be fourteen (14) days
7 from the date of notice.
- 8 .4 Failure to pay monies owed to LESI or to file for a hearing by the deadline shall result in the deduction of the
9 amount owed from the club's account. Teams with insufficient funds in their accounts ~~or~~ and unattached
10 swimmers shall be ineligible to receive sanctions or approvals for competition or to receive funding from LESI
11 for travel reimbursement or any other activity, including LSC-funded all-star teams until the debt is settled. The
12 General Chair ~~shall~~ may secure a court judgment against the club or individual and file charges against the
13 team or individual with the ~~Zone~~ National Board of Review.
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1	HK-3	Adopted	Rejected	Adopted/Amended	Pulled
2	Location:	P&P Section 3 Recruitment of Swimmers			
3	Proposed By:	Julie Bare, Governance Committee			
4	Purpose:	To update reference and wording.			
5	Effective Date:	Immediately			

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SECTION 3 RECRUITMENT OF SWIMMERS

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(See 304.3.1411 of USA Swimming Rules and Regulations)

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- h. Those found in violation of this policy may be brought before the ~~Zone~~ National Board of Review and
- 9
- subjected to censure, fine, suspension, expulsion or other action deemed necessary.

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1	HK-4	Adopted	Rejected	Adopted/Amended	Pulled
2	Location:	P&P Section 4 Club Safety			
3	Proposed By:	Julie Bare, Governance Committee			
4	Purpose:	To update wording to align with current practice and include safe sport.			
5	Effective Date:	Immediately			

6 **SECTION 4** **CLUB SAFETY**

7 **4.1 Responsibility:** Safety is the responsibility of every member of ~~each LESI group member~~. Each LESI member club
8 shall be responsible for implementing and monitoring its own safety program which shall be structured in a manner
9 consistent with the goals, guidelines, and restrictions provided by USA Swimming and its insurance carriers.

10 a. **Safety Coordinator:** Each LESI member club shall appoint a safety coordinator whose responsibilities shall be in
11 accordance with those established by the Board of Directors or the House of Delegates and shall also include

- 12 .1 Promoting safety awareness among all persons connected to the club, including coaches, parents, and
13 swimmers;
- 14 .2 Encouraging coaches and facility staff to maintain a hazard-free venue; and
- 15 .3 Developing emergency action procedures in cooperation with coaches, swimmers, parents, and facility
16 personnel.

17 **4.3 Safe Sport Coordinator:** Each LESI member club shall appoint a safe sport coordinator whose responsibilities shall
18 be in accordance with those established by USA Swimming, the Board of Directors, and/or the House of Delegates.
19 Clubs shall implement all minor athlete abuse prevention policies as required by USA Swimming.

20 ○ **Coaches:** LESI club coaches shall

- 21 .4 Supervise all practices, and
- 22 .5 Maintain current certifications in all safety and athlete protection courses required by USA Swimming.

23 **4.3 Reports of Occurrence**

- 24 .1 Any occurrence including, but not limited to, any accident or incident involving a member athlete, a member
25 non-athlete, a guest, spectator, tenant, other entities, or property shall be reported promptly to the proper
26 authorities through the submission of a Report of Occurrence.
- 27 .2 The filing of Reports of Occurrence shall be the responsibility of LESI coaches and club officials.
 - 28 A. Reports shall be made on the form provided through USA Swimming.
 - 29 B. Copies of the reports shall be filed with USA Swimming, the current USA Swimming insurance carrier, and
30 the LESI Operational Risk Chair.

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1	HK-5	Adopted	Rejected	Adopted/Amended	Pulled
2	Location:	P&P Section 5.1 Scheduling			
3	Proposed By:	Julie Bare, Governance Committee			
4	Purpose:	To update wording to align with current practice.			
5	Effective Date:	Immediately			

6	SECTION 5	ADMINISTRATIVE AND TECHNICAL RULES OF COMPETITION
7	a. Scheduling	
8	.1	<u>The Scheduling Committee shall publish a series of meets/events to be conducted on certain days/weekends for the fall/winter season and for the summer season.</u> Summer meets shall be bid the preceding Fall. Fall/winter
9		meets shall be bid the preceding Spring.
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11	.2-.3	<i>[no change]</i>
12	.4	<u>The accepted bids shall be placed on a schedule and approved by the House of Delegates [scheduled meets].</u>
13	.45	Subsequent to the meeting of the House of Delegates, additional meets may be placed on the schedule after they
14		have been sanctioned or approved in accordance with the provisions of these Policies & Procedures. <u>Such</u>
15		<u>meets may be scheduled in conflict with other meets.</u>
16		<i>[re-number remaining]</i>
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HK-6	Adopted	Rejected	Adopted/Amended	Pulled
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Location: P&P Section 5.2 Sanctions
Proposed By: Julie Bare, Governance Committee
Purpose: To update wording to align with current practice.
Effective Date: Immediately

5.3 Sanctions

- .1 Application**
- A. ~~Meets Approved by the House of Delegates~~ Scheduled Meets:** Application for sanction for non-championship meets approved by the LESI House of Delegates should be submitted to the LESI Permanent Office at least twelve (12) weeks prior to the start of the meet. Meet hosts should have the meet entry file ready for posting on the LESI website at least ten (10) weeks prior to the date of their meets.
- B. Championship Meets:** *[no change]*
- C. Other Meets:** Application for sanction for all other meets, including dual ~~and~~ intra-squad, and virtual meets, should be submitted to the LESI Permanent Office as soon as possible prior to the meet. Once sanctioned, open meets and invitational meets will be posted on the published Lake Erie schedule.
- D. *[no change]***
- .2 Changes to Entry Information:** Any change(s) to the sanctioned meet information of scheduled meets involving change in time standards, venue, events, awards, entry limitations, or date must be submitted to the Scheduling Committee for approval. Approved changes shall be forwarded to the Sanction Chair by the Scheduling Committee and a new sanction will be issued. Minor revisions to meet information including typos, meet personnel, etc. must be submitted in writing to the Sanction Chair.
- .3 *[no change]***
- .4 Sanction and Surcharge Fees**
- A. Surcharge: Except as otherwise stated in these Policies & Procedures, a meet surcharge of \$3.00 per swimmer shall be levied at each sanctioned meet.**

[re-letter remaining]
- B.** For all meets where an entry or participation fee is charged, except as otherwise specified below, the sanction fee for meet hosts who have a certified official registered to their team at the time of the meet shall be 20% of the entry income as defined by the number of splashes and scratches multiplied by the published entry fee. For all other meet hosts, the sanction fee shall be 25% of the entry income as defined by the number of splashes and scratches multiplied by the published entry fee.
- C.** For all meets where no entry fee is collected, there shall be a flat sanction fee of \$100.00 and no swimmer surcharge.
- D. *[no changes]***
- E. *[no changes]***

- 1 F. For meets where all or a portion of the entry fees are donated to a bona fide charity (i.e., recognized as a
2 non-profit organization by the IRS), the sanction fee shall be levied in accordance with Section 5.2.4A
3 5.2.4B on that portion of the entry income not donated to the charity.

4 .5 Reports and Remittances

- 5 A. Entry (pre-meet): A complete meet backup from the meet management software shall be furnished by the
6 meet host to the LESI permanent office ~~at least~~ no later than three (3) days prior to the start of the meet.
- 7 B. Entry (post-meet): A complete meet backup from the meet management software shall be furnished by the
8 meet host to the LESI permanent office within five (5) days of the conclusion of the meet.
- 9 C. Registration: ~~The~~ Any on-deck USA Swimming registration ~~information or transfer forms~~ and fees taken by
10 the meet ~~deputy registrar~~ host shall be sent to the LESI Membership/Registration Coordinator within one (1)
11 day of the conclusion of the meet. Failure to comply will result in a penalty of \$50.00 to the meet host.

12 *[no further changes]*

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HK-7	Adopted	Rejected	Adopted/Amended	Pulled
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Location: P&P Section 5.3 Approvals
Proposed By: Julie Bare, Governance Committee
Purpose: To update wording to align with current practice.
Effective Date: Immediately

5.4 Approvals

- .1 *[no change]*
- .2 With the exception of YMCA meets, a A list of meet officials must be submitted to the LESI Officials Chair or designee for approval at least one week prior to the start of the event.
- .3 *[no change]*
- .4 *[no change]*
- .5 Approval and Surcharge Fees
 - A. Excepting YMCA meets, there shall be a meet surcharge of \$3.00 per swimmer at meets that are hosted by an LESI member club. *[re-letter remaining]*
 - B. For all meets, other than YMCA, where an entry fee is charged, the approval fee shall be 20% of the entry income as defined by the number of splashes and scratches multiplied by the published entry fee.
 - C. For all meets where no entry **or participation** fee is collected, there shall be a flat approval fee of \$100.00 and no swimmer surcharge.
 - D. For YMCA approved meets, a \$100 fee will be assessed upon application.
- .6 Reports and Remittances
 - A. For meets other than YMCA, the The financial statement, approval worksheet and approval fee balance shall be mailed to the LESI Treasurer within forty-five (45) days of the conclusion of the competition. Failure to submit the financial statement, approval worksheet and approval fee balance within forty-five (45) days will result in an additional monetary penalty in the amount of 10% of the total owed. Surcharges and surcharge report shall be submitted to the LESI Treasurer within fourteen (14) days of the conclusion of the meet.
 - B. Final results shall be available on the Lake Erie Website.

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HK-8	Adopted	Rejected	Adopted/Amended	Pulled
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Location: P&P Section 5.4 Observed Swims
Proposed By: Julie Bare, Governance Committee
Purpose: To update wording to align with current practice.
Effective Date: Immediately

5.5 Observed Swims

- .1 An observed swim is defined as a swim observed by assigned USA Swimming officials for conformance with USA Swimming technical rules in a meet conducted under other than USA Swimming rules.
- .2 Arranging for Observed Swims
 - A. At Season-Culminating Championship Meets
 - (1) Application: A request to have LESI officials at a meet for the purpose of having individual swims observed for conformance to USA Swimming technical rules must be submitted to the LESI General Chair at least ten (10) days prior to the meet. Exception: OHSAA State Championship Tournament Meets shall be observed without application each year.
 - (2) Requirements: The conditions established by the LESI NTV Chair and those in Article 202.8 of USA Swimming Rules and Regulations must be met. The USA Swimming observers must be officials certified by USA Swimming or the YMCA in LESI; this requirement may be waived and approved by the LESI Officials Chair.
 - 1. At Other Meets
 - (3) Application: A request for USA Swimming observers must be made to the LESI NTV Chair at least 35 days prior to the competition. The LESI NTV Chair must then apply to the USA Swimming Program and Events Committee or designee for approval.
 - (4) Requirements: The conditions established by the LESI NTV Chair and those listed in Article 202.8 of USA Swimming Rules and Regulations must be met. The USA Swimming observers must be officials certified by USA Swimming or the YMCA in LESI; this requirement may be waived and approved by the LESI Officials Chair.
 - ~~(5) Fees: The individual fees of any USA Swimming observers shall be in accordance with the fees listed in Appendix B and paid by the meet host.~~
 - **Fees:** The individual fees of any USA Swimming observers for other than OHSAA State Championship Tournament Meets shall be in accordance with the fees listed in Appendix B and paid by the meet host. *[This passage was relocated from original placement after A above.]*

1	HK-9	Adopted	Rejected	Adopted/Amended	Pulled
2	Location:	P&P Section 5.5 Officials			
3	Proposed By:	Julie Bare, Governance Committee			
4	Purpose:	To update wording to align with current practice of using officials from other LSCs as needed or as they			
5		volunteer.			
6	Effective Date:	Immediately			
7	5.6	Officials			
8	.1	All competitions sanctioned in LESI shall be officiated by officials certified by LESI, unless waived by the LESI			
9		Officials Chair. Officials certified in any other LSC may be assigned to deck positions at the discretion of the			
10		Meet Referee. [re-number remaining]			
11	.2	The minimum number of certified officials per session at any meet sanctioned by LESI shall be determined by the			
12		LESI Officials Chair based on the entry, facility, format, and events for that meet.			
13	.3	No more than 50% of the deck officials at a meet or time trial sanctioned by LESI shall be affiliated in any manner			
14		with the host club (as an officer, relative of swimmer or coach, or otherwise) unless sufficient numbers of other			
15		officials are unavailable.			
16	.4	The LESI Officials Chair shall assign certified officials to meets on the schedule approved by the House of			
17		Delegates. Before meet assignments are made prior to the start of the season, the Meet Director may contact			
18		the LESI Officials Chair for the purpose of participating in the selection of officials for the meet.			
19	.5	Meet Hosts shall be responsible for finding their own officials for meets not on the schedule approved by the			
20		House of Delegates. The number and certification levels of the officials required for the meets shall be			
21		determined by the LESI Officials Chair or designee.			
22	.6	Fees: Each certified assigned official shall be paid by the meet host at the end of the meet or at the conclusion of			
23		the official's duties at the rate approved by LESI. (See Appendix B.)			
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	HK-10	Adopted	Rejected	Adopted/Amended	Pulled
2	Location:	P&P Section 5.7 Conduct of Sanctioned Competitions			
3	Proposed By:	Julie Bare, Governance Committee			
4	Purpose:	To update wording to align with current practice.			
5	Effective Date:	Immediately			
6		o Conduct of Sanctioned Competitions			
7	.7	All meets sanctioned by LESI shall be conducted in accordance with the rules and regulations of USA			
8		Swimming (Parts One, Two, and Three , <u>and Seven</u> of USA Swimming Rules and Regulations).			
9	.8	Camera Zones: <i>[no change]</i>			
10	.9	All hosts of meets sanctioned by LESI shall verify coach membership requirements by implementing the			
11		following procedure:			
12	A.	Meet Host shall conduct coach registration at the meet at which time coaches shall sign in, have their			
13		coaching credentials verified, and receive a deck pass designed for that meet.			
14	B.	Meet Host shall require that all persons acting in a coaching capacity at the meet display the deck pass			
15		designed for that meet. Such deck passes shall be furnished by LESI.			
16	C.	Meet Host shall monitor the deck and remove any persons without authorized deck passes.			
17	D.	Any coach receiving a deck pass for the meet who shares that deck pass or otherwise allows it to be			
18		displayed by an unauthorized individual shall be subject to a fine of \$500 and/or <u>hearing by the National</u>			
19		<u>Board of Review</u> loss of USA Swimming membership.			
20	.10	Warm-up shall be conducted in accordance with the guidelines published by the LESI Operational Risk			
21		Committee.			
22	A.	<i>[no change]</i>			
23	B.	A minimum of four (4) warm-up marshals per course in addition to the Meet Safety Director shall be in			
24		position before warm-up may begin.			
25	C.	Continuous Warm-up <i>[no change]</i>			
26	D.	Length of Warm-up			
27	(1)	Where continuous warm-up is not available, a warm-up period of at least 10 minutes shall be			
28		provided prior to the swimming of individual events 400 yards/meters or longer, excepting those			
29		meets where only individual events 400 yards/meters or longer are offered.			
30	(2)	Warm-up sessions of 60 minutes or less for timed finals sessions or preliminary sessions should be			
31		split into two sessions if the average number of swimmers per lane is scheduled to substantially			
32		exceed 15 swimmers per lane for Short Course and 30 swimmers per lane for Long Course. The			
33		split shall be done at the discretion of the meet director and meet referee based on the meet and			
34		anticipated number of athletes for the session while ensuring a minimum of 30 minutes per group for			
35		swimmers age 14 and under, or a minimum of 40 minutes per group for swimmers age 15 and over.			
36		The meet referee may begin competition before the scheduled conclusion of warm-up if athletes			
37		have completed their warm-up and all scheduled swimmers for the first heat are available. General			

warm-up may be conducted concurrent with the competition where a continuous warm-up is available.

- (3) Warm-up for any timed finals or preliminary session shall be a minimum of 45 minutes unless split into sessions in accordance with the provisions listed above. Warm-up for any finals session shall be a minimum of 30 minutes.

- E. Upon request, the Meet Safety Director or authorized official shall assign a coach to supervise swimmers who do not have a coach present during warm-up.

[no further changes to this section]

.11 Time Standards *[no change]*

.12 Entry Deadline: *[no change]*

.13 Entry Fees: *[no change]*

.14 Event and Session Start Times

- A. At least fifteen (15) minutes must elapse between the end of the first session and the start of warm-up for the second session, except where the first session is trials and the second session is finals. This requirement may be waived by the Meet Referee and Meet Safety Director if, in their opinion, canceling the 15-minute break would help to alleviate a safety concern.

- B. There shall be a minimum of ninety (90) minutes between the conclusion of the last event of the preliminary session and the start of finals competition.

C. *[no change]*

.15 Length of Competition – *[no change]*

.16 Timing: *[no change]*

.17 Awards: Meet hosts shall be responsible for purchasing and distributing their own awards at their meets in accordance with the following limitations:

- A. Meet hosts and swimmers should be aware that a swimmer's present or future school athletic eligibility to compete could be affected by prize cost or value.
- B. No individual high point awards shall be awarded in the 8-under age group.
- C. No medals shall be awarded in those events in which the entry is limited to swimmers who are slower than the ~~National~~ NAG-A time standard, unless waived by the Board.

.18 Seeding: *[no change]*

.19 Scoring: *[no change]*

.20 Admissions/Heat Sheets: *[no change]*

.21 Individual/Relay Scratch Rule: Each swimmer/relay team shall be aware of the meet starting time and shall report to the proper meet authorities promptly upon call.

1 **A.** Pre-Seeded Meets: Each swimmer/relay team shall report promptly to the Clerk of Course or starting blocks
2 prior to the race in which the swimmer/relay team is entered. Any swimmer/relay team not reporting for or
3 competing shall not be penalized.

4 **B.** Events Seeded on the Deck

5 (1) Events seeded on the deck shall be closed for seeding no earlier than thirty (30) minutes prior to the
6 start of the session. Host may provide alternate methods of check-in (such as email, phone, and fax)
7 for swimmers who do not plan to arrive before the scratch deadline.

8 (2) Any swimmer who has checked in for an individual event 400 yards/meters or longer must swim in
9 the event unless the swimmer notifies the Clerk of Course or Administrative Official before the
10 seeding of the event has begun that the swimmer wishes to scratch; failure to scratch prior to
11 seeding and not swimming the event will result in a fine of \$25.00 to the swimmer's club or to the
12 unattached swimmer, except as noted in "Exceptions for Failure to Compete" (below). A declared
13 false start or deliberate delay of the meet in events 400 yards/meters or longer is not permitted and
14 will be regarded as a failure to compete.

15 (3) Any agent of a team (coach, parent, swimmer, etc.) who checks in a swimmer for any event when
16 that swimmer is not present at the meet may cause a fine of \$2.00 per swimmer per day to be levied
17 against that team.

18 (4) Events seeded on the deck and swum as a timed final with one or more heats swimming with finals
19 shall provide the swimmer the opportunity to indicate their desire to swim only during the preliminary
20 session by indicating this desire by placing a "P" next to their name on the sign check-in sheet. Any
21 swimmer failing to indicate this desire who does not compete during the finals session shall be
22 subject to a fine of \$25.00, except as noted in "Exceptions for Failure to Compete" (below).

23 **C.** ~~Scratching from Bonus Finals, Consolation Finals and Finals~~

24 (1) Any swimmer qualifying for a ~~C, B, or A (bonus, and consolation, or championship final or) final~~ race
25 in an individual event who fails to compete in said final race shall be barred from further competition
26 for the remainder of the meet, except as noted below in "Exceptions for Failure to Compete." If such
27 failure to compete occurs on the swimmer's last day of the meet, the swimmer's club shall be fined
28 twenty-five dollars (\$25.00) by LESI. If the swimmer is not a member of a USA Swimming member
29 club, the swimmer shall be fined \$25.00. A declared false start or deliberate delay of meet is not
30 permitted and will be regarded as a failure to compete.

31 (2) In the event of withdrawal or barring of a swimmer from competition, the Referee shall fill the bonus,
32 consolation, or championship final or final when possible with the next qualified swimmer(s). First
33 and second alternates shall be announced along with the final qualifiers. These alternates shall not
34 be penalized if unavailable to compete in the finals.

35 *[no further change]*

36 **D.** Exceptions for Failure to Compete: [no change]

37 **.22** For meets that are being held in a Prelims/Finals (separate session) format, including all Lake Erie Swimming
38 hosted meets, meet hosts shall post a psych sheet for public viewing or activate Meet Mobile no less than three
39 (3) days prior to the day of the first event.

1	HK-11	Adopted	Rejected	Adopted/Amended	Pulled
2	Location:	P&P Section 6 Records and Swimmer Recognition			
3	Proposed By:	Julie Bare, Governance Committee			
4	Purpose:	To update wording to align with current practice and to provide for the inclusion of mixed relays.			
5	Effective Date:	Immediately			

6 SECTION 6 RECORDS AND SWIMMER RECOGNITION

7 ○ LESI Event Records

8 .1 *[no change]*

9 .2 *[no change]*

10 .3 Record times may be achieved in initial ~~splits~~ distances of individual swims and lead-off legs of relays, provided
11 that the official split is recorded by automatic timing or by three (3) hand-held watches, ~~and~~ is observed by the
12 officials for a legal finish, and approved by the Administrative Official.

13 .4 Records will be maintained for all NAG events in yards and LC meters in the following categories: Girls and
14 Boys and Mixed 10-under, 11-12, 13-14, 15-16, 17-18, and Open.

15 .5 *[no change]*

16 6.3 LESI Swimmer Records

17 .1 *[no change]*

18 .2 *[no change]*

19 .3 Record times may be achieved in initial ~~splits~~ distances of individual swims and lead-off legs of relays, provided
20 that the official split is recorded by automatic timing or by three (3) hand-held watches, ~~and~~ is observed by the
21 officials for a legal finish, and approved by the Administrative Official.

22 .4 Records will be maintained for all NAG events in yards and LC meters in the following categories: Girls and
23 Boys and Mixed 10-under, 11-12, 13-14, 15-16, 17-18, and Open.

24 .5 *[no change]*

25 6.4 LESI Top 10 Times

26 .1 *[no change]*

27 .2 *[no change]*

28 .3 Times may be achieved in initial ~~splits~~ distances of individual events and lead-off legs of relays, if recorded in
29 conformance with published guidelines.

30 .4 Top 10 listings will be maintained for all NAG events in the following categories: Girls and Boys and Mixed 10-
31 under, 11-12, 13-14, 15-16, 17-over.

32 .5 *[no change]*

1 **.6** *[no change]*

2 **6.5 LESI Swimmer Recognition Awards**

3 **.1** Member athletes of LESI competing for the first time in an individual event at a USA Swimming national-level
4 meet (Junior Nationals Championships, USA Swimming Spring Championships, National Championships, U.S.
5 Open, Olympic Trials, Open Water Junior Nationals and Nationals, and Disability Championships) shall receive
6 a towel from LESI.

7 *[no further changes]*

8 **6.6 LESI Records Coordinator** *[no changes]*

9

1	HK-12	Adopted	Rejected	Adopted/Amended	Pulled
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2 **Location:** P&P Section 7 LESI All-Star Teams
3 **Proposed By:** Julie Bare, Governance Committee
4 **Purpose:** To update wording to align with current practice.
5 **Effective Date:** Immediately

6 SECTION 7 LESI ALL-STAR TEAMS

7 ○ Arrangements concerning all-star teams representing LESI or Team Ohio shall be with the approval of the Board and
8 under the direct supervision of the LESI Age Group Vice-Chair.

9 **7.2** All chaperones, team managers and trainers shall ~~satisfactorily complete the background screening as administered by~~
10 ~~USA Swimming~~ be nonathlete members of USA Swimming.

11 **7.3** All swimmers, coaches, chaperons and others involved shall be required to sign and adhere to the LESI Code of
12 Conduct.

13 **7.4** Funding for all-star teams shall be determined by the Board.

14 **7.5** Only swimmers with year-round USA Swimming memberships will be contacted for inclusion on any LESI all-star
15 teams or Team Ohio.

16 **7.6** Swimmers and/or coaches who are delinquent in payment of any monies and/or fees due to LESI and/or who
17 otherwise do not meet any of the certification/registration requirements of LESI are not eligible for inclusion on any
18 LESI all-star team or Team Ohio.

19 **7.7 Conduct of specific events**

20 **.1 LESI Zone Team**

21 **A.** The Zone Team shall consist of properly qualified members of LESI as set forth in the Central Zone
22 Handbook and in the meet entry information. ~~and, in any event, Additionally, each Zone Team member must~~
23 ~~have competed in at least two LESI sanctioned scheduled meets that are listed on the LESI meet schedule~~
24 during the Zone Team qualifying period, except for any Zone Team member that relocated into the LESI
25 territory on or after May 1 of such qualifying period.

26 **B.** Prior to January 1, the Board shall annually name the Head Zone Coach(es) who, in turn, will select the
27 remainder of the coaching staff, subject to the approval of the Zone Team Committee.

28 **C.** The Zone Team Committee shall be responsible for administering the affairs of the Zone Team, including
29 but not limited to arranging for uniforms, transportation, lodging, meals and team entry.

30 **D.** The Zone Team shall be funded by LESI, ~~by donations, and by participant fees,~~ in the amount of \$38 per
31 day of Zone Team competition and travel for each Pool Swimmer and \$45 total for each Open Water
32 Swimmer, by participant fees, and by donations.

33 **E.** The Zone Team Chair or designee shall be the only person permitted to submit entries for LESI.

- 1 F. The preferences of the swimmers shall be given highest priority when selecting and entering individual
2 events.
- 3 G. All 11 and Over swimmers and coaches of the Zone Team must travel, lodge and eat with the Zone Team
4 until withdrawal from the Team or the conclusion of the Zone Team trip. All 10 and Under swimmers may
5 travel with their families, stay with their families at the team hotel and arrange their own meals, and pay a
6 lesser participant fee. LESI Board may grant exceptions to this policy with the agreement of the Zone
7 Committee.
- 8 .2 ~~LESI-Mid-States Team~~ Team Ohio: Swimmers from LESI and Ohio Swimming will be selected based on
9 times achieved from September 1 of the current short course season through the deadline established by the
10 planning committee. The previous season's times will not be used for selection purposes unless, in the
11 judgment of the ~~team coach~~ and planning committee, qualified swimmers from the current rankings are not
12 available.
- 13 A. Coaches will be selected by the Age Group Vice-Chair and by Ohio Swimming.
- 14 B. Swimmers are responsible for their own travel, hotel, and meal arrangements.

15 7.8 **Discipline of Members of LESI All-Star Team Code of Conduct Violations:** The following procedure shall apply to
16 any violation of an Honor Code or the USA Swimming LESI Code of Conduct by an athlete, member coach, trainer,
17 manager, ~~and~~ administrator or official that occurs during an LESI All Star/Zone Team/Mid-States trip where the penalty
18 is to be assessed during the trip.

- 19 .1 The ~~All-Star/Zone~~ Team Director shall designate a team staff member ~~of the traveling team~~ to investigate the
20 violation.
- 21 .2 Upon completion of the investigation, the Team Director shall decide whether to proceed with the complaint
22 and, if so, what penalty to seek. If the Team Director elects to seek a penalty, which includes an athlete's
23 being scratched from an event or being sent home, the individual shall be notified of the penalty sought,
24 provided a copy of these procedures and notified that he/she has a right to an expedited hearing pursuant to
25 these procedures.

26 *[no further changes]*

27

1	HK-13	Adopted	Rejected	Adopted/Amended	Pulled
2	Location:	P&P Section 8 Reimbursement for National Meets			
3	Proposed By:	Julie Bare, Governance Committee			
4	Purpose:	To update wording to align with current practice.			
5	Effective Date:	Immediately			

6 **SECTION 8** **REIMBURSEMENT FOR NATIONAL MEETS**
7

8 ○ **Philosophy** *[no change]*

9 **8.2** Application forms for reimbursement shall be completed using the guidelines included with the application. All
10 applications must be received within two (2) weeks of the last day of the meet. Failure to submit any application for
11 reimbursement by this deadline shall result in 50% reimbursement unless extenuating circumstances are presented to
12 and accepted by the Treasurer the Board. Reimbursement applications submitted more than 45 days from the last day
13 of the meet will not be reimbursed.

14 **8.3** **Basis for Reimbursement - Travel reimbursement shall be given only for meets outside of LESI.**

15 .1 Teams: *[no change]*

16 .2 Coaches: *[no change]*

17 .3 Athletes: *[no change]*

18 A. USA Swimming Sectional, Pro Series Meets or Paralympic Domestic Regional Meets: teams shall be
19 reimbursed at a flat dollar rate of \$100.00 per swimmer. Unattached individuals shall be reimbursed
20 similarly. In order to be reimbursed, the swimmer must compete in the meet. Relay-only swimmers will be
21 considered to be ½ of a swimmer. ~~Travel reimbursement for Sectionals shall be given only for meets~~
22 ~~outside of LESI.~~

23 B. *[no change]*

24 C. *[no change]*

25 D. *[no change]*

26 E. Open Water Junior Nationals and Open Water National Championships (5k, 10k): travel cost plus \$50.00.

27 F. *[no change]*

28 G. *[no change]*

29 .4 Officials: The base amount shall be travel cost as listed in .5 below or \$70.00 per day for each day of
30 competition, whichever is greater.

31 A. *[no change]*

32 B. *[no change]*

C. *[no change]*

D. ~~No funding shall be available for meets conducted within the geographic boundaries of LESI unless an official's permanent residence is 45 miles or greater from the meet site as determined by current MapQuest routing and mileage.~~ *[re-letter remaining]*

E. Funding shall apply only to Olympic Trials, USA Swimming National Championships, U.S. Open, Junior Nationals, Futures, Sectionals, Pro Series, Open Water Junior/National Championships, and Central Zone Championships, provided the meet is a qualifying meet for national certification.

F. *[no change]*

.5 *[no change]*

.6 *[no change]*

.7 **LSC Participation** – In order for a team to be reimbursed 100% of the amount accrued as provided herein, the team must have earned a minimum of 50 club service points in the preceding award period (May-April). Those not satisfying the club service requirement will be reimbursed 80% of the amount accrued. Club Service Criteria and Schedule of Points shall be annually posted on the LESI website.

A. *[no change]*

B. *[no change]*

8.4 Eligibility

.1 Those swimmers representing LESI member clubs or competing UN-LESI shall be eligible for reimbursement.

.2 Those coaches who are current coach members in LESI and representing one or more swimmers eligible for reimbursement shall be eligible for reimbursement. Reimbursement shall not exceed one coach per six swimmers.

.3 Officials must be currently certified and registered in LESI and have worked a minimum of ten sessions at LESI meets in the previous year.

.4 In order to be eligible for reimbursement for meets other than Olympic Trials, an athlete must have satisfied the following participation requirements:

A. Competed in at least two LESI ~~sanctioned~~ scheduled meets in the twelve months preceding the meet for which the reimbursement is being requested.

.5 In order to be eligible for reimbursement for Olympic Trials, an athlete must have competed in at least one LESI scheduled meet in the twelve months preceding Trials.

8.5 Percentages allowed *[no change]*

8.6 *[no change]*

HK-14 Adopted	Rejected	Adopted/Amended	Pulled
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Location: P&P Section 10 Officials

Proposed By: Julie Bare, Governance Committee

Purpose: To update wording to align with current practice. Requirements are generally the same for deck officials, admins, and referees

Effective Date: Immediately

- OFFICIALS

- **Officials Committee** *[no changes]*

8.7 Officials Chair: *[no changes]*

8.8 Certification of Deck Officials

.1 Requirements

A. Qualifications: Officials must be at least 18 years of age and non-athlete members of LESI and satisfactorily complete background screening and athlete protection requirements established by USA Swimming and paid for by LESI.

B. *[no changes]*

C. *[no changes]*

.2 Certification shall be granted in accordance with the standards and procedures established and published by the Officials Committee.

~~8.9 Certification of Referees~~

~~.1~~ Requirements

A. Testing: Referees must complete and pass both the USA Swimming test for referees and the LESA meet administration/rules test with a minimum score of 85%, corrected to 100%.

B. Apprenticeship: Referees must apprentice on deck in accordance with the guidelines, standards, and procedures established and published by the Officials Committee.

~~2 Certification: Certification shall be granted in accordance with the standards and procedures established and published by the Officials Committee.~~

[re-number remaining]

8.10 Recertification shall be determined and administered in accordance with the guidelines, standards, and procedures established and published by the Officials Committee.

1	HK- 15	Adopted	Rejected	Adopted/Amended	Pulled
2	Location:	P&P Section 11 LESI Publications and Communications			
3	Proposed By:	Julie Bare, Governance Committee			
4	Purpose:	To update wording to align with current practice.			
5	Effective Date:	Immediately			

6 **SECTION 9** **LESI PUBLICATIONS AND COMMUNICATIONS**

- 7 ○ LESI Bylaws shall be updated as required and will be available for download from the LESI website.
- 8 **9.2** ~~Handbook (includes Policy and Procedures, Directory, and Records)~~ shall be published annually in an electronic format
9 and available on the LESI website. Online publications may be censored to protect the privacy of its members.
10 Members of LESI may request a full printed version of the Handbook (includes Policy and Procedures, and Directory,
11 ~~and Records~~) at no cost by filling out the online request form located on the LESI website.
- 12 **9.3** Newsletters shall be published as needed and distributed to all club contacts and to others as appropriate.
- 13 **9.4** Top 10 listings shall be published in accordance with Section 6.3 and posted on the LESI website.
- 14 **9.5** Website shall be maintained at lakeerieswimming.com.
- 15 **11.6** Social Media accounts such as Twitter, Facebook, and Instagram may be administered by LESI.

16

1	HK-16	Adopted	Rejected	Adopted/Amended	Pulled
2	Location:	P&P Section 14 Complaint Resolution			
3	Proposed By:	Julie Bare, Governance Committee			
4	Purpose:	To update wording to align with current practice.			
5	Effective Date:	Immediately			

6 **A. COMPLAINT RESOLUTION**

- 7 ○ At the discretion of the General Chair, a panel may be assigned to investigate any matter brought to their attention by
8 upon the submission of a written complaint.

9 **9.6** The investigative panel shall determine if there is sufficient merit to justify a hearing by the LESI Administrative Review
10 Board or ~~Central Zone~~ National Board of Review. If merited, the investigative panel shall forward the complaint to the
11 appropriate body. If the investigative panel finds no merit, it shall notify the complainant who may submit the complaint
12 directly to the ~~Central Zone~~ National Board of Review in accordance with Part Four of the USA Swimming Rules &
13 Regulations.

14 **9.7** Where appropriate, an investigative panel may work with the complaining party to broker a solution to a problem.
15 Where a satisfactory solution cannot be effected, the complaint shall continue through the hearing process in
16 accordance with Part Four of the USA Swimming Rules & Regulations or Article 13 of the Lake Erie Bylaws.

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P-1	Adopted	Rejected	Adopted/Amended	Pulled
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Location: Bylaws Section 7.4
Proposed By: Athletes Committee
Purpose: To establish an Athletes Executive Committee.
Effective Date: Immediately

7.4 STANDING COMMITTEES & COORDINATORS

.1 ATHLETES COMMITTEE

- B. CHAIR - The Senior Athlete Representative or his/her designee shall be the chair of the committee.
- C. MEMBERS - The Athletes Committee shall consist of the Athlete Representatives, the Athlete At-Large Board members, all members of the Athletes Executive Committee, and each club member's athlete representative. The Administrative Vice Chair shall serve as the liaison to the Athletes Committee and ensure that their elections are held in accordance with the LESI Bylaws.
- D. DUTIES - The Athletes' Committee shall have general charge of the business and affairs of the Athletes of LESI, and shall elect the Athlete Representatives and undertake such activities (a) delegated to it by the Board of Directors or the General Chair or (b) undertaken by the Committee as being in the best interests of the Athlete Members, LESI, USA Swimming and the sport of swimming.
- E. ATHLETES EXECUTIVE COMMITTEE – There shall also be established an Athletes Executive Committee.
- (1) CHAIR – The Senior Athlete Representative shall be the chair of the Athletes Executive Committee.
- (2) MEMBERS – The Athletes Executive Committee shall consist of the Athlete Representatives, the Athlete-At-Large Board members and four (4) additional athletes, who are elected as follows and who may not be an Athlete Representative or an Athlete At-Large Board Member, but who may be a club member's athlete representative to the House of Delegates. ~~One~~ TWO such additional athlete shall be elected each year for a ~~four~~ TWO-year term, or until his or her respective successor is elected. At the time of election, such additional athlete must (a) be an athlete member in good standing; (b) NO greater than be a rising freshman JUNIOR in high school, (c) be currently competing, or have competed within the one (1) immediately preceding year, in the program of swimming conducted by LESI or another LSC; and (d) have his or her place of permanent residence in the Territory and expect to reside therein throughout at least the first half of the term (other than periods of enrollment in an institution of higher education). The balloting shall take place at the meeting of the Athletes Committee prior to the annual meeting of the House of Delegates. Such additional athlete elected shall be determined by a majority of the members of the Athletes Committee present and voting. In no case shall the additional athlete elected in any year be a member of the same club as any two (2) other additional athletes who will be concurrently serving (i.e., no more than two (2) of the additional athletes shall be members of the same club).
- (3) DUTIES – The Athletes Executive Committee shall be empowered to act on behalf of the Athletes Committee in between meetings of the Athletes Committee.

1		P-2	Adopted	Rejected	Adopted/Amended	Pulled
2	Location:	Bylaws Section 4.1				
3	Proposed By:	Athletes Committee				
4	Purpose:	To ensure that all members of such committee have a vote at the House of Delegates.				
5	Effective Date:	Immediately				
6	4.1	MEMBERS - The House of Delegates of LESI shall consist of the Group Member Representatives (including the Club				
7		Member Representatives and the Organizational Member Representatives), the Board of Director Members, <u>all</u>				
8		<u>members of the Athletes Executive Committee</u> , certain Committee Chairs and Coordinators, the Non-Athlete At-Large				
9		House Members, and Athlete At-Large House Members.				
10		...				
11		<u>.6 ATHLETES EXECUTIVE COMMITTEE – Athlete Executive Committee members as designated in Article 7.4.</u>				

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P-3	Adopted	Rejected	Adopted/Amended	Pulled
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Location: P&P Section 5.7 Conduct of Sanctioned Competitions – Time Standards

Proposed By: Julie Bare, Governance Committee

Purpose: To establish an automatic penalty for violating the “slower than” time standard.

Effective Date: Immediately

▪ Time Standards

A. Meets sanctioned in LESI may establish qualifying time standards that swimmers must have achieved before entering events.

B. For meets with “slower-than” time standards, swimmers may not compete in an event in which they are faster than the listed time standard as of the meet entry deadline. Teams of swimmers who enter swimmers in events for which they are too fast shall be fined \$25.00 per swimmer per event. Swimmers who deck enter an event for which they are too fast shall be fined \$25.00 per event. Any violators may be referred to the National Board of Review.

Location: P&P **Appendix B – Fee Schedule for LESI Officials**

Proposed by: Bob Martens

Purpose: To change the fees schedule for LESI Officials in certain situations.

Rationale: Officials should be paid for entire meet if the meet is held in a location far from their home and they are not able to travel home in between sessions. Minimum fees for referee and admin should be increased for second session of non-consecutive sessions because they are often working well past the session end time seeding finals and do not have a chance to leave.

Effective Date: Immediately

APPENDIX B: FEE SCHEDULE FOR LESI OFFICIALS

Meet Referee: \$8.00/hour (start of duties to end of duties) plus \$10.00 (minimum pay of \$45).

Meet Admin: \$8.00/hour (start of duties to end of duties) plus \$10.00 (minimum pay of \$45).

Deck officials: \$8.00/hour (start of meet to end of meet if the sessions are consecutive, or start of each session to end of each session if the sessions are non-consecutive) (minimum pay of \$35). Officials who chose to work one session of two consecutive sessions shall receive \$8.00 per hour, no minimum.

Invigilator: \$8.00 fee. Plus \$2.00 for 1-15 minutes in excess of 60 minutes.

Timer's Meeting: \$4.00 fee.

Where the facility charges for parking, meet host shall reimburse or provide passes.

Note: Minimum pay applies to any meet with consecutive sessions or to each session where the sessions are non-consecutive. Sessions are considered to be non-consecutive when the end of one session is 90 minutes or more before the start of the warm-up for the next session (except where an official lives 60 minutes or more from the meet location, in which case the sessions shall be considered to be consecutive for such official regardless of the duration of the period between the two sessions). Where the referee or admin for non-consecutive sessions are the same person(s) as the previous session, the minimum pay for the second session shall be ~~\$35~~45.

Bylaws Section 4.8

Meeting Location and Time

Proposed By: Julie Bare

Purpose: To update bylaws to reflect a required change to the LSC Bylaws regarding conduct of meetings.

Effective Date: Immediately

4.8 MEETING LOCATION AND TIME – All meetings of the House of Delegates shall take place at a site within the Territory. The House of Delegates or the Board of Directors shall determine the location and time of all meetings of the House of Delegates. If federal, state, or local law, policy, or regulation prohibits physical gathering sufficient to conduct a House of Delegates meeting within the Territory, a House of Delegates meeting may be conducted through conference equipment by means of which all persons participating in the meeting can hear each other at the same time. In that circumstance, participation by such means shall constitute presence at that meeting.

2. Approval of LESI 2021 SC Championship Meet format – Erin Crabtree/Eileen Bringman

- a. If a team would like to host 8 & Under Championships or Regional Championships please send scheduling chair, Bill Bare, your meet bid
- b. 8 & Under Championships – **PASSED** as presented
- c. Regional Championships
 - i. Add a 4th site at Youngstown State University on Saturday, February 27, 2021
 - ii. PA will help find officials for this site
 - iii. Clause in meet info stating swimmers who age up between Regional Championships and Jr Olympic Meet will use age as of Junior Olympic Meet
 - iv. **PASSED** with addition of 4th site and verbiage for those who age up
- d. Senior Championships
 - i. Same meet as last year since it is an Olympic year
 - ii. Add mystery 200 IM during Sunday evening finals; placement for this event will use the finals of the 200 IM from Saturday finals including scratches
 - iii. Friday evening session will be LCM
 - iv. Saturday/Sunday prelims – SCY
 - v. Saturday/Sunday finals – LCM
 - vi. **PASSED** as amended with addition of mystery 200 IM on Sunday finals and Friday LCM; Saturday/Sunday prelims SCY; Saturday/Sunday finals LCM
- e. Junior Olympic Championships
 - i. Location TBA
 - ii. Have bids from 6 sites; will way all options – location; cost; number of swimmers permitted on deck, etc
 - iii. “After introducing the proposed meet format, the Age Group Committee Chair commenced the voting process and although certain questions were then promptly raised, the Age Group Committee Chair asserted that the voting process had already begun, and so no further discussion was permitted to be had.”
 - iv. **PASSED** as presented
- f. Championship Meet Claus – **PASSED** as presented

Below is the SC Championship information that was PASSED

Championship Meet Clause:

Due to the circumstances surrounding Covid-19 and the restrictions on facility usage and health departments guidelines, The Age Group Meet Management Committee (AGMMC) and Senior Meet Management Committee (SMMC) will meet in January 2021, prior to the Lake Erie January 2021 Board Meeting, to determine whether or not Lake Erie is able to move forward with championship meets as voted on by the Lake Erie House of Delegates. If restrictions do not allow for meets as voted to occur, an alternative format, including but not exclusive to a virtual

meet option, composed by the AGMMC and SMMC, will be presented to the Lake Erie Board for approval at the January 2021 Board Meeting, with immediate release of results to Lake Erie LSC.

8 & Under Championships

Eligibility: 8 & Under

Date: 2/21/2021

Location: TBD

Host: TBD

Timed Finals

Time Standards: None

Events: 25, 50, 100 free; 25, 50, 100 back; 25, 50, 100 breast; 25, 50 fly; 100IM; 100 FR, 100 MR

Scoring: None

Time Trials: None

Team Awards: None

Individual Awards: Each individual event separately for 6U, 7, 8 per gender

Regional Championships

Eligibility: 14 & Under

Date: 2/28/2021

Location(s): TBD

Hosts (3): TBD

Host a meet on Saturday, February 27 at YSU; Host will help find officials for the Saturday meet

Timed Finals

Time Standards 2017-2020 Slower Than NAG 'A' Single Age time standard; 9 & Unders slower than NAG 10 & Under 'BB' time standards. Use age the first day of Age Group Champs.

Events:

9-10 events: 50, 100, 200 free; 50, 100 back; 50, 100 breast; 50, 100 fly; 100, 200 IM

11-12 events: 50, 100, 200 free, 50, 100, 200 back; 50, 100, 200 breast; 50, 100, 200 fly; 100, 200 IM

13-14 events: 50, 100, 200 free, 50, 100, 200 back; 50, 100, 200 breast; 50, 100, 200 fly; 200, IM

11-14: 400 IM

14&U: 500 free, 200 FR, 200 MR

Relays limited to 2 per team per gender

Scoring: None

Time Trials: None

Team Awards: None

Individual Awards: Each individual event separately for 9,10,11,12,13,14 per gender

SENIOR CHAMPIONSHIPS

Date: March 5-7, 2021

Eligibility: 15 & Over (no time standards for 50's or 100's; B standards for 200's and longer)

14U swimmers in High School, 14U swimmers who are not in HS may compete with 15-16 NAG AAA qualifying time

Timed Finals Friday P.M. Prelims/Finals on Saturday and Sunday (A/B/C finals)

Team Awards (1-3 combined; 1-2 Male, Female)

High Point & Runner-up

Open: 50, 100, 200, 500, 1000, 1650 free; 50, 100, 200 back; 50, 100, 200 breast; 50, 100, 200 fly; 200, 400 IM; (LC events) 200, 400, 800 FR; 400FR, 400 MR Mixed: 200MR, 200FR

Add mystery 200 IM during Sunday finals; placement will be done using the 200 IM from Saturday finals

Time Trials offered time permitting

Scoring: Top 16 non-college swimmers. Each team may only score A&B relays. Short Course Prelims & LCM Finals. Friday timed finals will be LCM.

Junior Olympic Championships

Eligibility: 14 & Under

Date: 3/12-14/2021

Location: TBD

Host: Lake Erie LSC

Timed Finals

Bonus Events may be offered

Time Standards 2017-2020 NAG 'A' Single Age time standard; 9 & Under will qualify with the 10 & Under 'BB' time standard

Events

10U events: 50, 100, 200, 500 free; 50, 100 back; 50, 100 breast; 50, 100 fly; 100, 200 IM; 200 FR; 200 MR

11-12 events: 50, 100, 200, 500, 1650 free; 50, 100, 200 back; 50, 100, 200 breast; 50, 100, 200 fly; 100, 200, 400 IM; 200 FR; 200 MR

13-14 events: 50, 100, 200, 500, 1650 free; 50, 100, 200 back; 50, 100, 200 breast; 50, 100, 200 fly; 200, 400 IM; 200, 400 FR; 200, 400 MR

Scoring: 10 & Under, 11-12, 13-14

Time Trials may be offered

Team Awards: 1-3 Combined

Individual Awards: High Point & Runner Up by Age Group & By Gender

3. Approval of 2021 LE Long Course Schedule – **PASSED** with addition of Freedlander Meet on June 25 – 27, 2021

Below is the schedule that was passed

2021 Lake Erie Swimming Inc Long Course Non-Championship Meet Schedule						
Date	Meet Name	Meet Host	Location	Format	Cut Times	Contact
Sun May 2	May Madness	LESD	Hawken Upper	TF	none	sarah.lesd@gmail.com
Sun May 9	LC Spring Kick-Off	SHSH	CSU	TF	none	swimteamoffice@shakerswimming.org
May 14 – 16	Robert F Busbey Invitational	LESD	CSU	P/F	A for 13 O; BB for 12 U	sarah.lesd@gmail.com
June 4 – 6	TYR CCS Age Group & Open Meet	CCS	CT Branin Natatorium	TF	None	Davidson_m@ccsdistrict.org
June 12 – 13	Solon Summer Swimfest	STRS	Solon Municipal Pool	TF	None	badersj@gmail.com
June 17 – 20	The Holtrey Summer Classic	LESD	SPIRE Institute	P/F	Yes, see meet info	sarah.lesd@gmail.com
June 25 – 27	Freedlander Invitational	WYRC	Freedlander Pool	TF	None	Charmitch9092@yahoo.com
July 10 – 11	Avon Classic	LSSC	Avon Outdoor Pool	TF	none	LSSCHeadCoach@gmail.com

4. Approval of Accounting Review – PASSED as presented by Mark Kruisinski

LAKE ERIE SWIMMING, INC.

STATEMENT OF ASSETS, LIABILITIES, AND NET ASSETS – MODIFIED CASH BASIS

STATEMENT OF REVENUES, EXPENSES AND OTHER CHANGES IN NET ASSETS –
MODIFIED CASH BASIS

STATEMENT OF CASH FLOWS

STATEMENT OF FUNCTIONAL EXPENSES – MODIFIED CASH BASIS

Year Ended December 31, 2019



PETKOWITZ & KETNER, INC.

CERTIFIED PUBLIC ACCOUNTANTS

INDEPENDENT ACCOUNTANTS' REVIEW REPORT

To the Board of Trustees
Lake Erie Swimming, Inc.
Mark Krusinski, Finance Chairperson
One Eagle Valley Court, Suite #201
Broadview Heights, OH 44147

We have reviewed the accompanying financial statements of Lake Erie Swimming, Inc. (a nonprofit organization), which comprise the statement of assets, liabilities, and net assets – modified cash basis as of December 31, 2019, the related statements of revenues, expenses, and other changes in net assets – modified cash basis, and the statement of cash flows for the year then ended, and the related notes to the financial statements. A review includes primarily applying analytical procedures to management's financial data and making inquiries of management. A review is substantially less in scope than an audit, the objective of which is the expression of an opinion regarding the financial statements as a whole. Accordingly, we do not express such an opinion.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with the cash basis of accounting; this includes determining that the modified cash basis of accounting is an acceptable basis for the preparation of financial statements in the circumstances. Management is also responsible for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement whether due to fraud or error.

Accountant's Responsibility

Our responsibility is to conduct the review in accordance with Statements on Standards for Accounting and Review Services promulgated by the Accounting and Review Services Committee of the AICPA. Those standards require us to perform procedures to obtain limited assurance as a basis for reporting whether we are aware of any material modifications that should be made to the financial statements for them to be in accordance with the modified cash basis of accounting. We believe that the results of our procedures provide a reasonable basis for our conclusion.



Accountants' Conclusion

Based on our review, we are not aware of any material modifications that should be made to the accompanying financial statements in order for them to be in accordance with the modified cash basis of accounting.

Basis of Accounting

We draw attention to Note A of the financial statements, which describes the basis of accounting. The financial statements are prepared in accordance with the modified cash basis of accounting, which is a basis of accounting other than accounting principles generally accepted in the United States of America. Our conclusion is not modified with respect to this matter.

Supplementary Information

The supplementary information included in the schedule of functional expenses is presented for purpose of additional analysis and is not a required part of the basic financial statements. The information is the representation of management. We have reviewed the information and, based on our review, we are not aware of any material modifications that should be made to the information in order for it to be in accordance with the modified cash basis of accounting. We have not audited the information and, accordingly, do not express an opinion on such information.

May 23, 2020



LAKE ERIE SWIMMING, INC.
A Local Swimming Committee of USA Swimming, Inc.
Statement of Assets, Liabilities and Net Assets - Modified Cash Basis
December 31, 2019

Assets

Current Assets

Cash - Operating Account	\$ 38,145
Cash - Money Market	40,273
Certificate of Deposit	50,555
Fidelity Investments	93,466
Total Current Assets	<u>222,439</u>

Other Assets

Medals and Portfolios	2,434
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Property and Equipment

Computer Equipment	11,300
Less Accumulated Depreciation	<u>(10,462)</u>
Net Property and Equipment	838

Total Assets	<u><u>\$ 225,711</u></u>
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Liabilities and Net Assets

Liabilities

Liabilities	\$ -
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Net Assets

Net assets without donor restrictions	<u>225,711</u>
Total Liabilities and Net Assets	<u><u>\$ 225,711</u></u>

See Accountants' Review Report.
The Accompanying Notes are an Integral Part of These Financial Statements.

LAKE ERIE SWIMMING, INC.
A Local Swimming Committee of USA Swimming, Inc.
Statement of Revenues, Expenses and Other Changes
in Net Assets - Modified Cash Basis
For the Year Ended December 31, 2019

Public Support and Revenue

Public Support

Swim Meet Admissions	\$ 10,989
Swimmer Entry Fees	38,681
Participant Fees	40,008
Sponsorship	500
Total Public Support	<u>90,178</u>

Revenue

Membership Dues and Assessments (Note 2)	174,288
Vendor Sales Fees	3,382
Awards and Recognitions Program	2,672
Investment Income	1,820
Total Revenue	<u>182,162</u>

Total Public Support and Revenue 272,340

Functional Expenses

Program Services	217,202
Management and General	24,599
Total Functional Expenses	<u>241,801</u>

Change in Net Assets 30,539

Net Assets at the Beginning of the Year 195,172

Net Assets at the End of the Year \$ 225,711

See Accountants' Review Report.
The Accompanying Notes are an Integral Part of These Financial Statements.

LAKE ERIE SWIMMING, INC.
A Local Swimming Committee of USA Swimming, Inc.
Statement of Cash Flows
For the Year Ended December 31, 2019

Operating Activities	
Change in Net Assets	\$ 30,539
Adjustments to reconcile change in net assets to net cash (used for) operating activities	
Custom Medals	1,661
Payroll Tax Withholding and Liability	-
Net cash used for Operating Activities	<u>32,200</u>
Investing Activities	
Depreciation	<u>258</u>
Net cash provided by Investing Activities	<u>258</u>
Financing Activities	
Net Assets	<u>-</u>
Net cash provided by Financing Activities	<u>-</u>
Net change in Cash and Cash Equivalents	32,458
Cash and Cash Equivalents at Beginning of Year	<u>189,981</u>
Cash and Cash Equivalents at End of Year	<u>\$ 222,439</u>

See Accountants' Review Report.
The Accompanying Notes are an Integral Part of These Financial Statements.

LAKE ERIE SWIMMING, INC.
A Local Swimming Committee of USA Swimming, Inc.
Notes to Accompany the Financial Statements
For the Year Ended December 31, 2018

NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Organization

Lake Erie Swimming, Inc. is a Not-for-Profit corporation exempt from federal income tax under Section 501c (3) of the Internal Revenue Code. The Organization's purpose is to sponsor swim teams and meets giving participants the opportunity to compete in amateur swimming events. The Organization also provides education, training and safety classes as well as functions to recognize superior achievement by participants.

Basis of Accounting

The Organization's policy is to prepare its financial statements on the modified cash basis of accounting; consequently, contributions and other revenues are recognized when received rather than when promised or earned, and certain expenses are recognized when cash is disbursed rather than when the obligation is incurred.

Customized awards medals and portfolios are ordered in large quantities to last multiple years. As such, the purchase is recorded as an asset and expensed each year, as the medals are awarded. Fixed assets are capitalized and depreciated.

Revenue Recognition

All donations and bequests are considered available for unrestricted use, unless received with donor stipulations that limit the use of the assets. A donor restriction expires, for example, when a stipulated time restriction ends or a purpose restriction is accomplished. Temporarily restricted net assets are then reclassified to unrestricted net assets and reported in the statement of activities as net assets released from restrictions. Gifts of cash or other assets that must be used to acquire long-lived assets are reported as restricted support. Absent explicit donor stipulations about how long those long-lived assets must be maintained; the Organization reports expirations of donor restrictions when the donated or acquired long-lived assets are placed in service. However, if a restriction is fulfilled in the same time period in which the contribution is received, the Organization reports it as unrestricted.

Accounting Estimates

Management uses estimates and assumptions in preparing financial statements in accordance with modified cash basis of accounting. Those estimates and assumptions affect the reported amounts of assets and liabilities, the disclosure of contingent assets and liabilities, and the reported revenue and expenses. Actual results could vary from the estimates that were used.

Depreciation

Depreciation of property and equipment is provided by use of the Straight Line Method over the estimated useful lives of the assets.

Functional Allocation of Expenses

The costs of providing various programs and other activities have been summarized on a functional basis in the statement of functional expenses. Accordingly, certain costs have been allocated between program services and management and general.

NOTE 2 –MEMBERSHIP DUES AND ASSESSMENTS

USA Swimming Registration Income	\$ 292,127
USA Swimming Registration Expense	(247,473)
Fines	1,136
Sanction Fees	77,219
Surcharge Fees	51,279
Total Membership Dues and Assessments	<u>\$ 174,288</u>

NOTE 3 – SUBSEQUENT EVENTS

Management has evaluated subsequent events through May 23, 2020, the date on which the financial statements were available to be issued.

COVID-19 Pandemic

The impact of the COVID-19 pandemic has not been fully evaluated at this time. It is not known how many swimmers will return once the pools are open again. The Organization has recommended a delayed start to the swim season. This will not be before June 15, 2020. The majority of swim meets have been cancelled at this time, while some have been postponed. This will impact revenue and expense for 2020.

The Organization has provided an Operational Risk Guideline for re-opening for all of their member clubs. Educational materials, webinars and other services are being provided to member clubs and their swimmers to assist with the re-opening process. Swimmers will need to take personal responsibility for their own protection and personal hygiene.

SUPPLEMENTARY INFORMATION

LAKE ERIE SWIMMING, INC.
A Local Swimming Committee of USA Swimming, Inc.
Statement of Functional Expenses - Modified Cash Basis
For the Year Ended December 31, 2019

	Program Services	Management & General
FUNCTIONAL EXPENSES		
Short Course Championships - 14 & Under	\$ 18,076	\$ -
Long Course Championships - 14 & Under	23,198	-
Long Course Championships - Senior	12,743	-
Championships - 8 and Under	500	-
Mid-states All Star Expenses	9,419	-
Central Zone - 14 & Under	53,638	-
Awards and Recognition	18,437	-
Athlete Travel Reimbursements	71,277	-
Clinics, Meetings, and Travel	9,614	-
Olympic Training Center Expenses	200	-
Business Manager Salary	-	15,600
Payroll Tax	-	1,411
Supplies	-	622
Financial Review	-	3,325
Ohio Charitable Registration Fees	-	155
Meetings and Food	-	750
Officials Training, Supplies, Background Checks	-	666
Bank Charges	-	39
Payroll Service Fees	-	275
Depreciation	-	258
Postage	-	152
Printing	-	615
Website	-	228
Central Zone Dues	100	-
Strategic Planning	-	222
Miscellaneous	-	281
TOTAL FUNCTIONAL EXPENSES	\$ 217,202	\$ 24,599

5. Approval of the 2021 Budget – **PASSED** as presented by Mark Kruisinski
- a. Mark Kruisinski noted the following
- i. Sanction and Surcharge – Revenue is projected to be down on average for the year 25% from prior years.
 - ii. USA Registrations - Athlete Registrations are projected to be down 25% from about 4,000 to 3,000 Athletes.
 - iii. 14 & under Central Zone Meet to be a 5 day meet at \$38 per athlete for 100 athletes. This is at a pre pandemic level.
 - iv. Swimposium - We budget to host one in the fall since this is done every three years.
 - v. Central Zone Diversity Camp and Diversity Meet – It is assumed that we will participate in both
 - vi. Volunteer Recognition – We budgeted for this even though nothing was done in 2020.
 - vii. Awards Program – This is assumed to be an in-person event with a meal.
 - viii. Elaine Miller – This is assumed to be consistent at \$10,000.
 - ix. Club Incentive – This has been budgeted at \$2,000
 - x. USAS Convention – This is budgeted as an in-person Convention including other National and Central Zone workshops.
 - xi. Athlete Travel to National Level Meets – These are assumed to be at levels consistent with prior pre pandemic levels. Not sure meets will take place but they are budgeted as if taking place
 - xii. No one is sure how LESI will come out of the Pandemic. With the above assumptions we show a 2021 Budget Deficit of \$36,000. We project a Net Income of \$36,000 for 2020.
6. Approval of COVID rules – **PASSED** as presented
- a. Operational Risk/COVID Task Force/Technical Planning all met and established the following requirements and recommendations for upcoming in person meets

Requirements for in person meets:

- Only for LESI swimmers only
- Mandatory capacity reduction for swimmers/entries, teams, spectators
- Must adhere to the facility's square footage capacity for all sessions to maintain adequate social distancing
- COVID Director plus
 - 2 COVID Marshals for a 6 lane meet; 3 COVID Marshalls for an 8/10 lane meet
 - 1 COVID Marshal for spectator area; more if using a large venue
 - 1 COVID Marshal if having warm-up/warm-down during the meet
- COVID Marshal
 - This will be a mandatory volunteer position.
 - Responsible for making sure all are maintaining 6 feet distancing, wearing masks, etc
 - Timers
 - Kids behind the blocks
 - Parents
 - Coaches
- Each team must provide their own COVID Marshal for their team area
- Require masks for all entering the facility (meet workers, swimmers, officials, coaches, spectators, etc)
- Swimmers must wear mask at all times except while in the water
- Sessions will not exceed 2 hours (this does not include warm-ups); If sessions is going to exceed two hours in length it must be approved by the Operational Risk committee
- Must have assigned warm-up lanes and must adhere to USA Swimming guidelines for lane capacity
- Locker rooms
 - Mandatory locker room monitors (outside of locker room) to monitor the number of swimmers in the locker rooms at one time
- All meets will be pre-seeded; no swimmer check in
- No clerk of course
- No deck entries

- All meet workers, swimmers, officials (anyone entering pool deck) will be temperature checked
- No singing of the National Anthem
- No yelling
- No team/congregated cheers
- No shaking hands, no physical contact

Recommendations for in person meets:

- 1 timer per lane wearing a mask, timer will be to the right of the lane, timers can wear a face shield in addition to a mask
- No chairs behind the blocks
- Swimmers should do the following when getting ready to swim an event
 - No more than 2 heats behind the block at one time
 - Remain far behind the block until the 4 short whistles are blown
 - Approach the block
 - Remove mask and put it in plastic container with lid
 - Step up on blocks after long whistle
 - Swim race
 - Remain in the water after the race if doing flyover starts
 - After the next race is in the water, climb out of the water and put on mask prior to leaving the block area
- Should do flyover starts
 - Swimmers in the water should move to the right of the lane and put his/her head down while other swimmer is starting
 - Discretion of the referee, meet director and COVID director
- Coaches and swimmers should maintain social distancing when discussing pre or post races
- Recommend designated arrival times for teams to space out arrivals
- There should be no hospitality – pre-packaged snacks/items is acceptable
- No DQ slips (if possible)/admin can put DQ codes in hytek
- No relays
- Should limit one guardian per swimmer permitted at the meet
- Recommended that all entering the facility for the meet be temperature checked
- Number of sessions and events will be left up to the team
- Cash admissions should not be taken
- Heat sheets should not be sold and should not be hung up; Heat sheets should be made available to teams prior to the meet
- Concessions should not be sold unless the facility has an active food license (no team/parent run concessions)

Officials

- Officials must wear a mask and a face shield/eye protection
- Starter and referee will remain the same for the session – officials will not rotate into the starter position
- Admin should serve as hytek operator also
- Minimum number of officials will be used
- May only have one apprentice official
- Can officiate as many sessions in a day as feel comfortable

Reports Requiring No Action

1. Admin Vice Chair – Kristen MacPhail
2. Senior Vice Chair – Eileen Bringman
3. Age Group Chair – Erin Crabtree
 - a. Mid States Meet is postponed
 - b. 14 & Under Zone meet will be in Elkhart, IN for 2021
4. Coach Reps – Stacey Aroney/Josh Forsythe
5. Athlete Reps – Zach Toothman (Sr), Mia Nagle (JR), Megan Maholic (at large)
 - a. Athletes are doing a logo contest
6. Technical Planning – Adam Katz
7. Zone Chair –
 - a. LESI needs a Zone Chair – if interested please contact Erin Crabtree
8. Treasurer – Diane Finnerty
9. Finance – Mark Krusinski
10. Legislation – Bill Stewart
11. Operational Risk – Branden Burns
 - a. Will put together a video with pointers on the slow and safe return to competition
12. Officials – Bob Martens
 - a. New officials training will be Sunday, October 11
 - b. The training will be virtual
 - c. Complete the google form posted on the LE website if interested in attending
13. Secretary – Sarah Tobin
14. Membership/Registration – Pam Cook
 - a. Teams hosting sanctioned meets (including intrasquad/dual/tri meets) must send Pam Cook the meet manager back up prior to the meet
 - b. If teams have unregistered swimmers in a meet a fine will be levied
15. Safe Sport Coordination – Sonja Haywood

New Business

Next meeting of HOD: TBA

Meeting was adjourned at 2:33 p.m.

Respectfully Submitted,

Sarah Tobin
LESI Secretary

Lake Erie Swimming Inc. Proposed Budget 2021

	Income	Expense	Net
Operating Income			
Swimmer Surcharge	40,757.50	-	40,757.50
Sanction Fees	56,100.00	-	56,100.00
USA Registration	215,180.00	183,880.00	31,300.00
Subtotal			\$ 128,157.50
LE Hosted Meets			
8 and Under Champs Awards	-	500.00	(500.00)
Open Water Champs	-	450.00	(450.00)
14 and Under Short Course Champs	16,600.00	16,600.00	-
14 and Under Long Course Champs	23,200.00	23,200.00	-
LESI Long Course Senior Champs	13,900.00	13,900.00	-
Subtotal			\$ (950.00)
Miscellaneous Income			
Fines	240.00	-	240.00
Interest	650.00	-	650.00
LEAP Status Award	-	-	-
Misc. Cash Back Rewards	800.00		800.00
Subtotal			\$ 1,690.00
LE Sponsored Activities			
Mid States All Star Meet	10,400.00	10,400.00	-
14 and under Zone Meet - 5 days	39,500.00	58,500.00	(19,000.00)
Open Water Zone Meet	-	360.00	(360.00)
Diversity Meets	-	400.00	(400.00)
Central Zone Diversity Camp	-	2,400.00	(2,400.00)
Catch the Spirit and Age Group Camps	-	-	-
Swimposium (every 3 years)	-	2,500.00	(2,500.00)
Meet Management Workshop		-	-
Officials Workshop - Training & Recruitment		500.00	(500.00)
Subtotal			\$ (25,160.00)
Awards and Recognition			
IMX	-	2,000.00	(2,000.00)
Club Incentive	-	2,000.00	(2,000.00)
Elaine Miller Scholarship	-	10,000.00	(10,000.00)
Out Reach Club Support		-	-
Coach of the Year	-	800.00	(800.00)
LE Club Service Awards	-	1,375.00	(1,375.00)
Volunteer recognition	-	1,200.00	(1,200.00)
USAS Lifetime Memberships	-	1,000.00	(1,000.00)
Awards Program Athlete's Meal	-	2,000.00	(2,000.00)
Awards Program	-	2,800.00	(2,800.00)
All Stars		315.00	(315.00)
Subtotal			\$ (23,490.00)
Athlete Travel Reimbursement			
Sectional/Pro Series - Spring	-	10,000.00	(10,000.00)

Sectional/Pro Series - Summer	-	16,000.00	(16,000.00)
NCSA - Spring	-	8,400.00	(8,400.00)
NCSA - Summer	-	800.00	(800.00)
Futures		5,000.00	(5,000.00)
Winter Junior Nationals	-	14,000.00	(14,000.00)
Summer Junior Nationals	-	7,500.00	(7,500.00)
Winter Senior Nationals	-	1,600.00	(1,600.00)
Summer Senior National	-	-	-
US Open	-	2,100.00	(2,100.00)
Open Water Nationals	-	1,050.00	(1,050.00)
Paralympics Champs - Winter	-	-	-
Paralympics Champs - Spring	-	-	-
Olympic Trials	-	10,400.00	(10,400.00)
Subtotal			<u>\$ (76,850.00)</u>

Clinics/Meetings/Travel

ASCA and other Coaches Clinic	-	1,000.00	(1,000.00)
Observation - HS Sectional & District meets	-	200.00	(200.00)
National Qualifying Meet Evaluators	-	800.00	(800.00)
Officials National Workshops	-	400.00	(400.00)
Officials Travel to National Level Meets		800.00	(800.00)
National Workshops	-	1,000.00	(1,000.00)
Zone Workshops	-	1,000.00	(1,000.00)
Safe Sport Workshop	-	600.00	(600.00)
USAS Convention	-	8,640.00	(8,640.00)
Subtotal			<u>\$ (14,440.00)</u>

Board Committees and Officers

Bank Charges - PNC Checking	-	264.00	(264.00)
Central Zone Dues	-	600.00	(600.00)
HOD - meeting and food	-	750.00	(750.00)
Financial Review	-	3,500.00	(3,500.00)
Supplies	-	1,800.00	(1,800.00)
Officials Supplies		500.00	(500.00)
Postage	-	480.00	(480.00)
Filing fees	-	300.00	(300.00)
Website	-	300.00	(300.00)
Accounting Software	-	-	-
Other	-	145.75	(145.75)
Computer Purchase	-	-	-
Payroll taxes		1,320.00	(1,320.00)
Permanent Office	-	15,600.00	(15,600.00)
Subtotal			<u>\$ (25,559.75)</u>

Budgeted Net Income (Deficit)

\$ (36,602.25)