

MEETING OF THE LAKE ERIE SWIMMING BOARD OF DIRECTORS
Monday, October 20, 2014
Solon Police Department
Minutes

Call to Order: 7:18 PM

Roll Call:

Present: Tina McCauley, Nancy Veto, Mary Motch, Ross Palazzo, Diane Finnerty, Chuck Kunsman, Pam Cook, Al Kominek, Eva Hernandez, Cole Clampffer, Mike Milliken, Dale Craddock, Brad Burget, Rich Szcypinski, Mark Krusinski, Vince Colwell

Absent: Tom Stacey, Carl Schallenberger, Steve Wood, Sean Jones, Steve Wood, Lauren Heller, Jessica Bonezzi

Conflict of Interest Declarations

Tina explained that anyone who had a conflict of interest with any items to be discussed during the meeting and need to recuse themselves should declare it at this time

Addition to and Approval of Agenda: Motion to approve addition to the Agenda: Passed

Additions to Discussion Items:

1. Alternatives to meets closing out
2. How to pursue fining out of town athletes who do not make the time cut offs in a faster than meet

Approval of Consent Agenda and Minutes

1. Minutes from August Board Meeting: Motion to accept the September Minutes as amended: Passed

Correction to the September Minutes: Under Action Item #11: GLSS meet is Saturday February 7 (not February 17) and age group is 11 & Over (not 11-12)

Note: Changes are also noted in the September Minutes

Announcements

1. Quads: Dale Craddock (MRST) and Josh Brown (LSSC) have both agreed co-chair the Quad Team. They will share the duties. Compensation (\$200) for this position will be split between the person who does the entries (\$100) and the person who is on site (\$100). Sarah will meet with them to guide them through and Tina will help with the entries. LESI and Ohio Swimming used to alternate chairing the team but one time when Ohio did it, there was poor representation from LESI so that LESI agreed to always do the entries. If either of them wanted to be a Lake Erie coach, they were welcome to put their name forward.

Strategic Plan

1. **Athletic Performance**
 - A. Senior Swimming-

- a. Raise IMX Score – get a score
- b. Increase National level participation.
- c. Increase average ranking of Clubs in the Virtual Champs
- d. Increase college involvement.
- B. Age Group Swimming
 - a. Increase Zone qualifiers.
 - b. Increase National Age Group % (B,BB,A,AA)
 - c. Athlete mentoring program

2. Volunteer Development

- A. Increase Officials – double the current number
- B. Active Committees: continuing to work towards getting volunteers from the list
- C. Permanent Office : Pam is working on her job description

Action Items

1. LESI Medals: [Motion to use Old Custom medals for relays, New Custom medals for Individuals and Generic medals to any ties: Passed](#)

3 types a. custom medal and ribbon b. custom medal plain ribbon c. generic medal and ribbon. Board needs to decide which ones to use. Choices 1. Use all medals oldest to newest 2. Use custom only oldest to newest 3. Use only custom medal and ribbon ones use leftovers for ties.

Discussion:

- o Diane made an inventory and brought a sample of each
 - o Medals given out: Relays top 3 and Individuals top 5
 - o Diane also noted that we give out ribbons for Places 6-10. We need to order ribbons but she recommended ordering only a year's supply at a time.
 - o Tina will notify her to order ribbons now
2. Steve Wood: [Motion to waive the \\$100 fine for not having a voting member at HOD from his club on the grounds that the By-Laws are not specific on how a vote is designated: Passed](#)

He is requesting the Board to waive the \$100 fine for not having a voting member at from his club at HOD.

- a. By-Laws state: 606.4 of the LESI Bylaws – An Individual member entitled to vote in the House of Delegates by virtue of holding a position in LESI MAY NOT ALSO VOTE AS A GROUP MEMBER REPRESENTATIVE in the House of Delegates.
- b. Steve's Point in regard to the By-laws
 - i. The word "entitled" does drive a vote, means a right... no clarity of execution of a vote. Just because some one has a right or is entitled, does not mean they must exercise it.
 - ii. I attended the HOD as a coach member just as I attended the coaches meeting as a coach member. I exercised my voice that I am entitled to at HOD, but exercised my vote as a coach member. I never asked that my vote be double counted. I should have been marked absent as a board member at the HOD, but the LSC was determined to make sure I was present as a board member. I request that LSC cannot determine what role I assume at HOD, therefore marking me absent as a Board Member clears this issue up. Again, since I was not fined previously for acting the same way, it would be prudent to simply mark me absent in attendance representing the board.

- c. At the Meeting BOD 5/11 Voting delegate policy regarding board members. Julie Bare reminded all board members that if you are a board member, you represent the board at HOD and not your club. Please change this if you are listed as a club voting delegate while serving on the board. You can substitute someone if your representative can't be there.
- d. Steve's Points in regards to the 5/11 BOD Meeting
 - i. I have reviewed the 10/13/2013 LESI Official Policy and Procedure as published on the LESI website and believe Mrs. Bare's statement are not accurately reflected in Parliamentary procedures, Individual Member(s), Group Members. In all instances, there is no specific reference that if you attend the HOD and you are on the board, your representation is that of the board and board only. Upon review 604.3 (.2) BOARD MEMBERS, ATHLETE REPRESENTATIVES, COACH REPRESENTATIVES AND AT-LARGE HOUSE MEMBERS- Board Members, Athlete Representatives, Coach Representatives and the At-Large House Members shall have both voice and one vote each in the meeting of the House of Delegates. And 604.4 (.9) DUTIES and POWER .9 Amend the Bylaws of LESI in accordance with Section 611.3; and 606.4 DOUBLE VOTE PROHIBITED- An Individual Member entitled to vote in the House of Delegates by virtue of holding a positing in LESI may not also vote as a Group Member Representative in the House of Delegates. Hence, as a club owner and the Zone chair. I attended the coaches meeting as a representative of BEST. I don't believe that I suggested or made any reference that my club representation vote via the blue note card was to also count as BOD vote. In fact, the LESI preordained my vote as BOD vote by what was written on the sign in sheet, for HOD delegates. An act I don't believe is in the right of the LSC to make, hence it was ignored. Plus, you have documentation that I am the voting representative of BEST. So any double jeopardy is the result the LSC making a predetermined decision, not me. Also no where does it state that a representative of the club or BOD must vote in order to be recognized as attended the HOD. A representative must only sign in and attend the HOD meeting. In summary, you must remove the fine, the language is at best ambiguous, since you can have and ENTITLED voice and vote, distinctly two different actions and the LSC may not preordain a type of vote and or affiliation of attendance and the fact that it was never suggested by me or anyone that raising a blue card should be a double vote. Perhaps I should have been listed as absent as BOD not BEST. Especially in light of the issues surrounding BOR/ perceived status of BEST etc...

Discussion:

- He had no other representatives designated for his club.
 - There is no fine for a Board member not going to the HOD meeting.
 - The point on having a fine for clubs is to encourage the clubs to go to HOD.
 - All the notices that went out for the HOD had a reminder that a Board member could not be their club representative also.
 - In the spring, he was the representative for his club and was also part of the Board by then and he was not fined. This was an oversight because there was a change of Secretaries then.
 - By-Laws do not clearly say that you could not represent your club and be a Board member at the same time.
 - He was exercising only one vote which was for his club
 - Legislation Committee should review the By-Laws to clarify this point
3. Central Zone Board of Review and CZ Sanction Appeals Panel Nominees: [Motion to approve the following nominees: Dave Wohfeil, Mary Motch, Jen Butler, Lori Baylor, Kevin Harrod: Passed](#)
- We need a coach, athlete and official to represent LESI.

Discussion:

- Tom Stacey and Cole Clampffer are LESI member reps to the CZ Board of Review
- The CZ Sanction Appeals Panel looks at appeals made by clubs whose LSCs did not sanction their meet.
- We need a coach, athlete and official to represent LESI in Central Zone level
- Nominees: Dave Wohfeil, Mary Motch, Jen Butler, Lori Baylor, Kevin Harrod
- Tina will follow up with the nominees

4. ASCA: [Motion to use all \\$4000 set aside in the budget for Coach Education and ASCA Convention to help defray cost of registration for ASCA Convention September 2015 of up to \\$100/coach: Passed](#)

- a. \$200 registration for LESI Coaches. Designating our coach education money to ASCA? If so how much and what will this look like.
- b. Promotion this through our LSC coaches email blast, website, twitter, and Facebook.
- c. Fit and Faster Tour Clinic on Saturday
- d. Free certification course- our coaches to be registered in Jan and Feb for this course.

Discussion:

- ASCA Convention will be in Cleveland September 2015
- The budget has set aside \$2000 for ASCA and another \$2000 for Coach Education
- Tina is suggesting we use all \$4000 to help fund coaches to go to ASCA Convention to defray their registration fees up to \$100.
- Depending on how many coaches go, will depend on how much they will get funding. The money will be equally divided among those who register through ASCA by February 28, 2015
- ASCA will create a special registration price (\$200) for LESI coaches
- John is willing to give a free Certification Course (Level 1 and Level 2) to coaches if they register by February 28, 2015
- Tina asked if our LSC had any responsibilities in running the Fit and Faster Tour Clinic: John has not gotten back to her on that.

Discussion Items

1. Volunteer Survey/Committees
 - Some committees were moved around. See attached committees and members.
 - Potential volunteers are marked with asterisk
 - A list of volunteers was passed around. The current committee members should look it over and choose the volunteers they would like to have in their committees and reach out to them.
 - LESI has conference call ability so that committees can use this to meet remotely with members
2. Website- Documents
3. Meets- issues with closing do we have options that need to be considered?
 - Many of our scheduled meets are getting closed out.

- There are a lot of clubs running dual meets to allow their athletes a chance to swim
 - However, there are constraints such as being able to get enough officials to run dual meets.
 - Brad asked for other options that would help alleviate the situation
 - Technical and Scheduling Committees need to be creative in what is presented to LSC
 - Brad also wanted clarification regarding the times allowed in a championship meet. Currently, any time even if it is not entered in the SWIMS data base is allowed.
 - Tina recommended that Brad ask Julie Bare for clarification
 - Any times that can not be proven in a faster than meet (championship meet) will be fined
4. What to do with out of LSC athletes who do not make a cut during faster than meets.
- Current policy is that LSC athletes who swim slower than the cut off time and cannot prove it get fined
 - Pam can check our LSC's athletes from the SWIMS database and sends out fine notices
 - There is no policy for non LSC athletes because there is no way for us to check their times unless we require the host team to use OME. Slower than athletes automatically will get kicked out of the event
 - The host team is allowed to enter their own swimmers who do not make the cut so they can have a full contingent of volunteers in the meet
 - We want to encourage out of town teams to come so that our athletes are exposed to other swimmers.
 - Currently, swimmers are allowed to enter the meet and they have make the time during the meet, otherwise, they are fined
 - We have rules and By Laws that govern our clubs that other LSCs may not have
 - The host team keeps the money that they collect from fines.
 - It was agreed that the teams can pursue the fines if they want to.

Reports

1. Athlete Reps- Ross:
 - New business - idea: college swimming seminar for athletes
 - Something I was thinking of since we have the athlete clinic for younger kids this is something we could do for the older kids. It could also help achieve some of our strategic goals for senior swimming by educating kids about swimming at the next level in the sport. The main goal would be to give them information about the recruiting process and about college swimming in general and also to let them know that if you want to swim in college, there is a school for you somewhere.

Note: Eva, Vince and Brian want to make this one of the topics for the Swimposium
2. Coach Reps- Eva and Vince (None)
3. Admin Vice-Chair- Tom (None)
4. Senior- Mike (None)
5. Age Group- Carl (None)
6. Technical Planning- Brad (None)

7. Zone Chair- Steve

2015 Zone report:

- Committee will be revamped. Committee will be in place by next board meeting in November.
- We are down to two hotels that are 15-18 minutes away from U of M. Both hotels are working to finalize pricing:
- Departure on WED August 5th. Departure time to TBD based on additional logistics of practice facility on the 5th and property to spend the night.
 - i. Price per room
 - ii. Auxiliary (complimentary) room for food and snacks
 - iii. Each hotel has banquet and catering services awaiting menu and pricing:
 - 1. Thursday Pasta Dinner
 - 2. FRIDAY-SAT-SUN Breakfast, Lunches and Dinners (Sunday meal at hotel can be removed and replaced with meal on the road)
 - 3. Hotel with best menu and pricing will be leverage to secure a corresponding property that we can stop as an option and spend the night on the way out to Minn.
- Precious Cargo is working a quote for 3 transport vehicles and multiple drivers. Rationale : 10 hour driving rule as dictated by the FMSCA, but they can switch drivers, but we could avoid cost of an overnight stay cost with a stop for practice, dinner and finish the trip. Just preliminary options.
- Can we get approval to open up CC transactions via Team unify for Zone fee payment?
- Vendor for suites and t-shirts as a option could be the vendor that is chosen to provide services at the meet. Allowing last minute qualifiers to have gear at the facility upon arrival.
- I would like to continue with two separate transactions by the parents.. one via team unify for meet and the other transaction is by the parents for team gear. I think finance would agree accounting was complete and quickly reconciled with the use of Team Unify and keeping gear of LESI books.
- Online applications will be open in the next week for coach selection and chaperones.
- Last thing... need a consensus on getting 10 & unders to meet, perhaps a separate block of rooms for 10 & under at the hotel, but could utilize busses to and from meet. Charge a ticket for those 10 & under parents to get to and from meet. Just a thought... could be an excellent chaperone training in the future program..just saying. But I think we need to have a vote to have 10 & unders to travel.

8. Treasurer- Diane (See attached reports)

9. Finance- Rich

- Teams renting copiers were notified

10. Legislation- Sean (None)

11. Safety- Chuck

- E-mail messages were sent to Meet Directors and hopefully passed on to their meet safety person reminding everyone of USA-S and LESI policies for meets and warm-ups.
- There is a new method of satisfying the STSC requirement.
- For Lifeguard certified coaches
 - a. Use the link on the coaches education page of USA Swimming
 - b. Course progress report and LG certificate go to Registrar

For NON Lifeguard coaches

- a. Find a WSI or LGI and get them to set up the full course
- b. Work through them for all STSC needs (do not use USA Swimming web link)
- c. You should get an ARC Certification at the completion for the registrar

For NON Lifeguard Coach Alternate method

- a. Complete the online STSC course
- b. Print out progress report
- c. Print out STSC Checklist from USA Swimming coaches education page
- d. Take both documents to a Lifeguard Instructor
- e. Have LGI check you off on the skills outline
- f. Send both documents to Registrar for verification of STSC

12. Officials- Al

- There was a meeting of the LESI Referees and Administrative Officials prior to the House of Delegates. Among the topics discussed were:
professional behavior by all officials on deck and the apprentice program for Stroke and Turn officials
- Sharon Badertscher and Kat Torok are the new Training co-chairs. They are in the process of revamping the apprentice program for stroke and turn officials. They have identified all of the potential apprentices from a variety of teams and will be contacting them to get them started. The process for evaluating officials is also being looked at.

13. Secretary- Nancy

- Teams with Complete attendance HOD:7
- Teams with Athlete representation: 14
- Teams without representation: 2 (Coaches emailed)

14. Membership/Registration- Pam

- Registration Stats: Athletes – 2234; Non Athletes – 76; Clubs - 17

15. Safe Sport Coordinator- Pam (None)

16. NCAA Liaison- Brian (None)

17. YMCA Liaison- Dale

- Y will now have Admin officials in their meets

Old Business

New Business

- Cards and stationeries with LESI logo are available

Next Meeting: Solon Police Department Monday, November 17, 2014 7:30 pm

Meeting adjourned at 8:55 PM

Respectfully Submitted:

Nancy Veto

Secretary