

MEETING OF THE LAKE ERIE SWIMMING BOARD OF DIRECTORS

Monday, July 20, 2015

7:30 p.m.

Solon Police Department

Meeting Minutes

Call to Order: Meeting was called to order by Tom Stacy at 7:30 PM

Roll Call:

Present: Tina McCauley, Tom Stacy, Mike Milliken, Bill Bare, Vince Colwell, Matt Parrish, Rich Szczepinski, Diane Finnerty, Al Kominek, Chuck Kunsman, Brad Burgett, Mimi Wallace, Dale Craddock, Sean Jones, Pam Cook, Jody Clute, Cole Clampffer, Cassandra Pasadyn, Mark Krusinski

Absent: Nancy Veto, Brian Peresie, Jessica Bonezzi, Mary Motch

Conflict of Interest Declarations (none)

Addition to and Approval of Agenda

1. Ad LEAP to discussion items.

Approval of Consent Agenda: Approved

1. Minutes from 2015 May Board Meeting
2. Committee Reports

Announcements

1. Club Leadership Business Management School- Tuesday, September 8th at Twinsburg Rec.
 - Randy will be in town. This is the week of ASCA. Pam sent information in the weekly email and also posted information on the LESI website. This isn't just for new Clubs. Club recognition looks for you to attend a recent workshop.
 - Pam requested the Board fund refreshments at this workshop.

Motion: The Board fund refreshments at the Leadership at the meeting not to exceed \$100. Approved.
2. Adolf Kiefer Award – Tina decided they were both great and sent them both in.
 - a. Piranha Aquatics- grant and work with Autism Speaks
 - b. HEAT- former swimmer saved two lives during Spring Break.
3. Mighty Mid-Size LSC Workshop- Tom and Pam
 - The General Chair and Registration should go to this workshop.

Strategic Plan

1. Athletic Performance

- A. Senior Swimming
 - a. Raise IMX Score – get a score
 - b. Increase National level participation.
 - c. Increase average ranking of Clubs in the Virtual Champs
 - d. Increase college involvement.
 - Mike statistics of virtual rankings have improved from 2012- 2015. The top ten teams in the LSC are improving nationally. Pam requested Mike's report. She can use it for LEAP. It was an optional item.

- Pam stated The Club Incentive Program is encouraging swimmers to attend at least 4 meets. Last time LESI didn't receive any LEAP points. This time we received 3 points. This shows that our Club Incentive Programs are working and swimmers are attending at least 4 meets.
- B. Age Group Swimming- None
 - a. Increase Zone qualifiers.
 - b. Increase National Age Group % (B,BB,A,AA)
 - c. Athlete mentoring program
- 2. Volunteer Development**
 - A. Increase Officials – double the current number
 - Al reported that we currently have an influx of potential apprentices and certified Officials from other LSCs. There are 3 apprentices going through the training. They are focusing on the quantity of the Officials and not the quality of people.
 - B. Active Committees - None
 - C. Permanent Office - None

Action Items

1. Legislation Chair- Jody Clute
 - Sean is stepping down as Legislative Chair.
 - Jody has been nominated to replace Sean as the Legislation Chair. Sean stated that Jody served on the committee last year and has been very responsive.
 - Sean will remain on the committee and will guide Jody through the process and help her as needed.
 - Jody is also the rep for the YMCA/USA. She is responsible for 3 states. She reports to the National Committee for the YMCA/USA.
- Motion to approve Jody as the Legislation Chair: Approved**
2. VSC cancelling Open Water Meet due to low entries. According to LE 5.1.5 the board can fine a team for not hosting a sanctioned meet.
 - Board can fine VSC for not hosting a sanctioned meet if we choose to.
 - Mike approached Tina and Rich at Freedlander Meet and got their opinion about cancelling.
 - Diane stated several years ago they cancelled their Meet due to the weather. We waived the fine at that time. Diane feels we need to be consistent and not discouraging about hosting this meet.

Motion to waive the fines associated in canceling the Open Water Meet: Approved

3. PA would like to host a one day ager group and open meet on Nov 15
 - Motion to allow PA to host a meet on Nov. 15th.**
 - When the Short Course Meet schedule was made, the scheduling committee intentionally left 3 weekends open to allow teams the flexibility to host dual meets, tri meets or whatever they wanted.
 - After the bids came in we got a bid for the open weekend in December and in February. The scheduling committee accepted both bids. November 15th became the only open weekend on the schedule.
 - Tina suggested the Board approve the meet, but also tell PA that if another Club would like to host a meet on the same weekend, the Board will approve their meet as well.

**Amendment: Motion to sanction the PA meet on Nov. 15th, but to also allow requests from any other club to host a sanctioned meet on that weekend:
Approved.**

Discussion Items

1. IMX LC

- It was questioned if LESI was doing LC IMX awards. Right now LESI only promotes IMX Short Course. Tina stated that to qualify for the Zone Select Camp you have to have a LC IMX score.
- Diane said that \$3500 was budgeted towards the IMX LC.
- It won't be in effect this summer. IMX falls under the Permanent Office. We need a poster/flyer promoting the program for Long Course.
- The Coaches said IMX is a motivator for some swimmers.
- Rich stated that LESI is over our budget on awards and recognition. We need to prioritize which awards are most important.
- Tina recommended that Chairs go to their committee and ask for a proposed budget for next year (what programs are they doing and how much will they need to run the program).

Move to discuss this when we discuss the budget.

2. Non-USA Times for entry into LE meets

- In the past, the only meets we have allowed non-USA (a time which doesn't appear in SWIMS) times was the Gold and Silver Champs and this past year Senior and Age Group Champs.
- Pam sent an email asking other LSC's what they do. Pam found it varies among LSCs.
- The times appear on the time exception report if the swimmer doesn't meet the meet qualifying time and their time isn't a USA swimming time. Teams are given the opportunity to prove the time or the swimmer is fined \$10/swim. What are we going to allow as proof if the meet is a "faster than time standard"? We need to have strict guidelines. There are only about 5 meets/per year that we run the exception report for. The meet host determines what time standards they want to use for each meet.
- Brad explained that Technical Planning discussed Non-USA times for Senior Champs and Age Group Champs for both Short and Long Course Champs. It needs to be defined what an acceptable proof of time is.
- Pam stated this is a confusing concept for Coaches. It is difficult for them to understand what is accepted as a proof of time.
- There will be a discussion at the Coaches meeting prior to the HOD meeting.

3. Time trials on Times Exception Report

- Should time trials have the same time qualifications requirements as the meet, resulting in a fine if you don't meet the qualifying time?
- Tom said that at the National Meets time trials are also open to relay only swimmers who don't actually meet the time standards for the Meet.
- The Board agreed that any time trials at a meet will not get fined. They are open to swimmers who are swimming in the meet. Swimmers do not need to meet the time standards of the meet to swim a time trial.

4. Board review the process and responsibilities for issuing and collecting the fines for violations of various LSC rules:

- a. time standard violations
 - b. scratch rule violations
 - c. late posting of meet announcements
 - d. late posting of event files
 - e. late payment of surcharges
 - f. late payment of sanction fees
 - g. fines issued by the Board for various reasons (e.g., failure to hold a scheduled meet)
 - h. fines issued by the Administrative Review Board (e.g., 4 hour rule violations)
 - i. fines issued for unregistered swimmers in a meet
 - j. fines issued for unregistered coaches who sign statement saying they're registered as coaches
 - k. late application for approval or sanction of unscheduled meets
 - l. failure of club to have at least one voting delegate at HOD
 - m. failure of meet host to send on-deck registrations & fees to Pam within 1 day of meet
 - Tina recommended that the Finance committee look at each fine and see who is responsible for implementing and collecting it. This needs to be spelled out in a document so there are no questions. We need to make sure we are following through with each fine.
 - Tom requested that everyone email him if you or your committee is responsible for implementing one of the above rules and who is responsible for collecting the fine. Explain how the rule is communicated to the LSC and the deadline for the fine payment. Tom will put together a document for the fall HOD meeting showing violations of various LSC rules and time table for fine payment deadline.
5. 2015 AQUATIC SPORTS CONVENTION 09/27/2015 - 10/4/2015 Location: Kansas City, Missouri
- A. Rooms and registration have been taken care of
 - B. Voting Members
 - a. GC- ??
 - b. AVC- Tom
 - c. SC- Mike
 - d. AGC- Bill
 - e. CR- Vince
 - f. AR- Cole
 - We have one extra space for somebody to attend Convention (funding & vote). Tina asked Jody if she would like to attend. She needs to think about it, but will let Tom know (Tuesday – Saturday would be the required days).
 - C. Convention Memorial- Kelly Kinney
 - Kelly was a member of SWIM.
 - D. Lifetime Membership- needs to be determined this month if we are going to give it
 - We will skip this year.
6. Safe Sport
- Safe Sport Committee will be training the 5 Clubs that have responded. Goal is to train 6 Clubs. There is a parent facilitator guide to share with the Club and an athlete facilitator guide to share with the Club. Pam is hoping to get a Club leadership guide by the time training starts in August and September. She would like to train both small and large Clubs.

- Pam would like a Safe Sport table at AG Champs. She has 2 members to man the table already. The Board agrees this is a good idea.
- Tina suggested that Pam take pictures for the LSC.
- Pam asked if anybody had a color ink jet printer. She needs it for the flyer and stickers she would like to hand out.

7. LEAP3

- We are in good shape to qualify for LEAP 3. We have more points than we need.
- We have two items we need to have finished within the next month. We need to have an Internal and External review. Pam needs to know the name of the person who is completing our external review and the date. Internal review needs to be done within 1 month.
- Optional Item - # of Officials percentage per swimmers. The percentage keeps getting raised. We have been waived in meeting this requirement in the past; they will not waive it for us again. Pam is afraid it will become mandatory.
- We will receive over \$2000 for completing LEAP 3 and recognition at the HOD meeting.
- Rich asked if anybody knew people that would be interested in doing the internal audit.

8. Zone Budget

- Mimi reported that we are currently over budget. We are about \$56/swimmer over. She wasn't aware that Coaches needed to be paid and Chaperones needed to be provided for. They are still waiting for the final numbers for Zones. She is looking for any suggestions on how to improve this overage number.
- Diane stated we did not spend money on the Zone Open Water Meet.

Motion: Parents will be charged a max of \$25 /swimmer and LESI will pick up the remaining cost. Approved

Motion: Refund the \$10 Club fee for the Zones good bags to any Club that has already paid the fee. Approved.

Motion: If any committee is going to ask teams for money, it needs to get Board approval. Approved

9. Elaine Miller Fund - \$2,000 increase in budget for 2015

- 1st quarter Elaine Miller funded \$3325 going to 4 individuals from Clubs and they also funded \$2000 to our Outreach Club, HSW Swim Club. They had a number of individuals who needed assistance.
- 2nd quarter they have 11 individual applications totally \$3431. This will put them over budget.
- If Elaine Miller Fund gets a \$2000 increase in the Elaine Miller budget, LESI will be able to fund all 2nd quarter applicants.

Motion: Increase Elaine Miller budget by \$2000 for 2015. Approved

- LESI's website needs to state we will not be expecting applications until next year.
- There will be a separate line item next year for Outreach.

10. Long Course Age Group championship facility bid/selection process

- Jim Bocci expressed a concern about bid/facility selection process for LESI Long Course Age Group Champs.
- There should be a process for determining the facility for next year. Bids need to be received from several facilities. The Scheduling Committee needs to present what the options are at the fall HOD meeting for a vote. The Board can make a recommendation.

Reports

1. Athlete Reps- Cole and Cassandra (none)
2. Coach Reps- Vince and Matt (none)
3. Admin Vice-Chair- Tom (none)
4. Senior- Mike (none)
5. Age Group- Bill (none)
6. Technical Planning- Brad (none)
7. Zone Chair- Mimi (none)
8. Treasurer- Diane (none)
9. Finance- Rich (none)
10. Legislation- Sean (none)
11. Safety- Chuck (none)
12. Officials- Al (none)
13. Secretary- Nancy (none)
14. Membership/Registration- Pam
 - The Nominating Committee has met and are working on a slate. We also need to select a new Nominating Committee. The current Nominating Committee is working on this too. These will be voted on at the fall HOD meeting.
15. Safe Sport Coordinator- Pam (none)
16. NCAA Liaison- Brian (none)
17. YMCA Liaison- Dale (none)

Old Business (none)

New Business (none)

Next Meeting: Solon Police Department Monday, September 21, 2015 7:30 pm

- **Tom suggested the next meeting be September 21st. The things that need to be done can be done via email. If necessary he can do a conference call.**

Meeting Adjourned: 9:40 PM

Respectfully Submitted:

Cathy Lautenschleger for Nancy Veto, Secretary