

Lake Erie Board Meeting  
November 17, 2008  
Solon, Ohio Police Station – Community Room

**Present:** Mike Babbin, Julie Bare, Al Carrero, Marilyn Duman, Kevin Harrod, Lori King, Chuck Kunsman, Cathy Lautenschleger, Tina McCauley, Greg McAtee, Rick Stacy, Ian Stewart-Bates

**Absent:** Cindi Bartko, Kelly Cartwright, Pam Cook, Sarah Tobin

**Guests:** Frank Campbell

The meeting was called to order at 7:30pm by Al Carrero. **Motion to approve the October meeting minutes. Approved.**

**Executive Committee Reports**

Athlete Representatives:

Senior Rep – Ian Stewart-Bates – no report

- It was suggested that Ian put together an announcement for interested athletes at Braun, regarding the upcoming election of Athlete Representatives.

Junior Rep – Kelly Cartwright – absent

**General Chair:** Al Carrero

- Athlete Representatives – Please send Al any names of athletes to be considered as an Athlete Rep.
  - Maryn Bieganski suggested – per Rick, she is willing to do (LESD).  
**Motion to approve Maryn Bieganski as an Athlete Representative. Approved.**
  - Tyler Bailey and Morgan Cohara were suggested.  
**Motion to approve Tyler Bailey and Morgan Cohara as Athlete Representatives if they accept the position. Approved.**
- Technical Chair appointment – motion to approve Heather Holmes as the Technical Chair. **Approved.**
- Disability Chair appointment – motion to approve John Bailey as the Disability Chair. **Approved.**

**Administrative Vice Chair:** Cindi Bartko - absent – no report

- Cindy will be teaching a class on Monday nights until December 2, 2008.

**Senior Vice Chair:** Rick Stacy

- A policy statement is needed on how to disburse the money allocated for the coaches clinics. Rick presented the following statements:
  - ASCA Clinic Reimbursement – Lake Erie Swimming has provided \$2000 towards reimbursement for coaches who attend the ASCA World Clinic. Funding will be equitably divided among coaches attending the clinic and will not exceed transportation and hotel expenses.
  - Clinic Reimbursement – Lake Erie Swimming has provided \$2000 towards reimbursement for coaches attending clinics exclusive of the ASCA World Clinic. Reimbursement will be limited to transportation and hotel expenses and will not exceed \$200. (Reimbursement will cease for the year when the \$2000 fund is exhausted.)
  - It was suggested to add a statement including coaches are encouraged to apply for reimbursement before attending the clinic. An expense report must be completed within 30 days after the clinic. Rick will write these policies up and bring them to the December meeting.

**Age Group Vice-Chair:** Tina McCauley

- The Scheduling Committee met and made the following recommendations:
  - Meet Directors for Long Course and Short Course Champs should be paid \$300.
  - Meet Directors for LESI hosted meets should be paid \$100.
    - The responsibilities for each Meet Director will be different.  
**Motion to approve the \$300 for Meet Directors for Long Course and Short Course Champs. Approved.**
- The Scheduling Committee also discussed the need to have the same meet entry fees for dual site meets.
- The Short Course 2009-2010 bids will be due April 1, 2009.
- The Age Group Development conference call meeting did not work, because the participant code was invalid. The meeting will be rescheduled when Tina receives a new conference calling card.
- Sean Dwyer (Coaches Rep) from Canada would like to bring his team to Long Course Champs. **Motion to open the meet to teams outside of Lake Erie, but in order to score for the meet, you must be a member of LESI. Approved.**
- Central Zone Conference call – We need to have one representative for the Age Group task force and one representative for the Senior task force. Rick and Sarah have volunteered. Julie is also willing to be on a task force.
- Zone Chair – Sarah has resigned from being the Zone Chair. We need to find a Zone Chair and a Head Zone Coach.

- Sarah is currently getting information on Quads. Carl Shallenberger (FAST) will travel with the team.

**Treasurer:** Lori King

- TTS Meet 11/07 -Lori received a note from Twinsburg stating that the \$1000 miscellaneous fees was the payment to 17 staff members @ \$8.00/hr. TTS still owes a \$334 sanction fee.
  - USC is hosting a meet at the Twinsburg facility. We need to send USC/TTS (Tracey Trapp and Charlie Lownes) a note advising them that Twinsburg staff can't be paid to run a meet. We will not collect the money owed, but future meets can't be run this way.

**Finance Vice -Chair:** Mike Babbin

- Profit & Loss Statement – We are at a loss (-\$11,500) for the year due to the registration fees. USA registration fees catch us every year.
  - Expenses include Zones and Convention.
  - Reconciliation item - \$1800.
- Variance Report – If anything is not posted correctly, let Mike know before year end.
- Short Course Silver Champs – Mike sent a response to FAST advising them that if they keep Sunday's fees LESI will need the sanction fee for Sunday. Mike is waiting for their response.

**Secretary:** Cathy Lautenschleger

- Cathy sent a get well card to Chris Ash. It was returned, because he was released from the rehabilitation center. She emailed Cindy Virdo for a home address, but has had no response.

**Report of Representatives**

**Senior Coach Representative:** Kevin Harrod – no report

**Junior Coach Representative:** Greg McAtee – no report

**Standing Committee Reports**

**Registration/Membership Chair:** Pam Cook - absent

- Registration Report 2009
  - Athletes - 2363
  - Non-Athletes - 167
  - Clubs - 25

**Safety Chair:** Marilyn Duman

- Marilyn distributed the report of occurrence summary.
- Marilyn checked on wrist bands. She found different color smiley face wrist bands on special (500 for \$10).

**Officials Chair:** Chuck Kunsman

- Chuck sent out the assignment requests for the Spring.
- 3 new people have asked about officiating.
- There are a number of meets that have been approved for observation including the Viking Meet. Coaches must request observation ahead of time.

**Legislation Chair:** Julie Bare

- Julie sent out the first draft of the Board manual. This is something for the LEAP project. Julie needs each person to review the whole document, but especially the job description for the position they currently hold and for any other position that they may have held. Email Julie with any corrections or additions.

**Zone Chair:** Sarah Tobin – absent – no report

**Sanction Chair:** Frank Campbell

- All Short Course meets have been sanctioned except 8 & Under Champs, Last Chance, Silver and Gold Champs.
- Every year LESD has a holiday intrasquad meet to raise money for the University Hospital Ronald McDonald House. **Motion to request that all fees are waived for the Ronald McDonald Meet. Approved.**

**Old Business**

- HOD Fine collections and actions – We have received checks from CLSC, LEA, NCS, PAC, PCP, and YYN. RYD and WYRS fines were waived, because they were unaware of the HOD meeting. We are still waiting for Mac's payment. If their check does not arrive in the mail we need to suspend some of their privileges of membership. **Motion to suspend their right to be represented in competition. Approved.**

### **New Business**

- Hy-Tek currently has the last upgrade that can be received for free. Hy-Tek now requires each License name to purchase a year's subscription for technical support and product updates for \$39.00/year. Motion to approve the Hy-Tek subscription of \$39.00/year. Approved.
- Spring Awards – A template needs to be set up for the person in charge of the Awards Program. Marilyn has a file of the old program. Marilyn gave her box of information to Cindy. Al will try to get it back. Rick will go through the box.
- Every athlete who goes to a National Meet (Jr. Nationals and above) in an individual event for the first time should receive a towel.

Meeting was adjourned at 8:35pm

Respectfully submitted,  
Cathy Lautenschleger, Secretary

Next Meeting: To be determined. Solon Police Station is unavailable.

### **Next Month Items for consideration**

1. Quad Team finalized.