

MEETING OF THE LAKE ERIE SWIMMING BOARD OF DIRECTORS

Monday, September 21, 2015

**7:30 p.m.**

Solon Police Department

Minutes

**Call to Order: Meeting was called to order at 7:30 by Tom Stacy**

**Roll Call**

- **Present:** Tom Stacy, Chuck Kunsman, Vince Colwell, Matt Parrish, Diane Finnerty, Mike Milliken, Bill Bare, Al Kominek, Brad Burget, Mimi Wallace, Jodi Clute, Dale Craddock, Brian Peresie, Cole Clampffer, Jessica Bonezzi, Cassandra Pasadyn, Mark Krusinski, Sean Jones, Cathy Lautenschleger, Sharon Badertscher
- **Absent:** Pam Cook, Nancy Veto, Rich Szczepinski, Mary Motch

**Conflict of Interest Declarations:**

**FAST request:** Brian Peresie and Jessica Bonezzi

**SWIMSTRONG request:** Tom Stacy, Vince Colwell, Sean Jones, Mark Krusinski, Cassandra Pasadyn

**Addition to and Approval of Agenda**

- No additions

**Motion to approve consent agenda (Items were voted on in August and email was put together): APPROVED**

**Approval of Consent Agenda**

1. Minutes from July Board Meeting: APPROVED
2. Minutes from August Board Decisions: APPROVED

**Announcements**

1. LESI achieved LEAP 3 status: LESI is one of only 3 LSCs to achieve this status. We will be receiving a check during the USA Swimming Conference for about \$2000. IL & MD achieved LEAP 3 status before LESI.

**Strategic Plan: No reports**

**1. Athletic Performance**

- A. Senior Swimming- Nothing has changed.
  - a. Raise IMX Score – get a score
  - b. Increase National level participation.
  - c. Increase average ranking of Clubs in the Virtual Champs
  - d. Increase college involvement.
- B. Age Group Swimming - Nothing has changed.
  - a. Increase Zone qualifiers.
  - b. Increase National Age Group % (B,BB,A,AA)
  - c. Athlete mentoring program

**2. Volunteer Development-** Nothing has changed.

- A. Increase Officials – double the current number
- B. Active Committees

### C. Permanent Office

#### Action Items

1. Approval of 2016 Budget: **Motion to approve 2016 Budget. APPROVED**
2. FAST – Request to approve \$5.00 facility fee for Short Course Senior Champs.

#### **Motion: Allow FAST to charge \$5 Facility fee for SC Senior Champs: TABLED**

- This was approved last year.
- Question was raised as to whether the Board should allow FAST to add the facility fee every year.
- Discussion on how much FAST raised last year when allowed to charge the facility fee versus how much they would raise without a facility fee.
- FAST made significantly more money when they hosted Silver Champs.
- If FAST was not allowed to charge a facility fee, they might increase their entry fee and the LSC would get part of that when collecting a sanction fee.
- Board needs to get more financial information.
- Tom will ask for more information from FAST.
- FAST can submit their meet for sanction before the HOD meeting and the facility fee information can be added at a later date.

#### **Motion to table this discussion until October: Approved**

3. SwimStrong - requesting reduction in sanction fee of the \$1 per event which gets donated to the Seidman Cancer Center for the Kelly Kinney Memorial Splash Out Cancer Meet.

#### **Motion: Allow SWIMSTRONG a reduction in sanction fee of the \$1 per event from the Kelly Kinney Memorial Splash Out Cancer Meet as they donate it to Seidman Cancer Center: APPROVED**

- Since the Board historically approves this request every year, it was raised as to whether Board should just allow this reduction every year moving forward.
- Meet may not be held every year.

#### Discussion Items

1. House of Delegates Agenda - Sunday, September 27: no questions nor additions
2. Board review the process and responsibilities for issuing and collecting the fines for violations of various LSC rules:
  - a. time standard violations
  - b. scratch rule violations
  - c. late posting of meet announcements
  - d. late posting of event files
  - e. late payment of surcharges
  - f. late payment of sanction fees
  - g. fines issued by the Board for various reasons (e.g., failure to hold a scheduled meet)
  - h. fines issued by the Administrative Review Board (e.g., 4 hour rule violations)
  - i. fines issued for unregistered swimmers in a meet
  - j. fines issued for unregistered coaches who sign statement saying they're registered as coaches

- k. late application for approval or sanction of unscheduled meets
- l. failure of club to have at least one voting delegate at HOD
- m. failure of meet host to send on-deck registrations & fees to Pam within 1 day of meet
  - Tom wants the Board to email him who is responsible for collecting the various fees. If there any questions, he will discuss it at the next Board meeting.
  - Diane stated for e & f she emails the Club with the late payment amount and copies Pam. Pam bills the Club's account.
  - Tom stated that he thinks it's easier to copy Pam on a fine email and have her bill the Club's account.
  - Tom is going to create a document stating who is responsible for each violation.

### 3. Technical Planning

#### Proof of Time:

- Brad suggested that proof of time be sent to Pam by the Coaches prior to meet by the entry due date so that she does not have to look for it.
- It was pointed out that Pam does a reconciliation before the meet and this should catch the times that don't qualify.

#### CSU contract – Locker Rooms

- There are adults in the locker rooms who have no business there during Champs.
- Sharon spoke of the need to include the locker rooms as exclusive use of the swim meet in the contract as CSU Security does not deem it their duty to ban them from entering. Sharon believes this is a SafeSport issue. The locker room situation has gotten increasingly worse over the last few years. Homeless and other random people go into the locker room to shower while the swimmers are in there. It seems to be more of a problem on the boys side. CSU says the locker rooms are public facilities and anyone is able to use them.
- Sharon would like to have our contract state it is mandatory to keep outside people from using the locker rooms. She wants CSU to support this by providing us security to enforce this.
- Tom will talk to CSU regarding the issue when negotiating the contract.

#### Long Course Age Group Champs – CSU or Spire

#### Process of choosing meet director and workers

- Sharon Badertscher will be meet director for Short Course Age Group Champs.

- Technical Planning has already started the process of how to choose the meet director. LESI does not have a process set up. Some positions are paid, while others are volunteer. Technical Planning wants to streamline this process so it is easier to fill the meet director position as well as the other required positions needed to run a meet. Brad asked if anybody had suggestions on how to come up with a process.
- Sharon discussed the process of how volunteer assignments are determined depending on the number of swimmers a team has per session and what events they swimming (Example: LESD has a lot of swimmers doing the mile so Sharon assigns them to time so parents without milers can leave). She also said that she assigns the same lanes to a team for the whole weekend so that it is easier to remember.

What needs to be completed for AG Champs meet info before HOD

- Champs will continue to have single age cuts, but the finals are 10&U, 11-12, 13-14 with an A and B final.
4. 2015 AQUATIC SPORTS CONVENTION 09/27/2015 - 10/4/2015 Location: Kansas City, Missouri:
    - Tom will email each member going to conference their respective mandatory meetings.
    - Tom would like to have a LESI dinner with everybody.
    - He also wants a common meeting place when meeting for general meetings.
    - He reminded convention goers that they need to go to their meetings, otherwise they will have to refund convention money.
    - Cassandra is rooming with a swimmer from Pacific swimming. They are paying for a portion of the room. We have an extra room (Cassandra's room) which we will give to Pacific Swimming. Tom will get the finances squared away.
  5. Quads – Qualifying/Application procedures
    - Board needs a Quads Chair.
    - Dale was the Quad Chair last year. Dale stated that Sarah Tobin had a document which spelled out everything that needed to get done.
    - Tom will ask Sarah.
  6. IMX – Requirements/Procedures:
    - Use the program from last year.
    - It needs to be on the LESI home page.
    - Meri Halupnik has been the Chair for a number of years and knows all of the requirements.
  7. Club Incentive
    - Julie Knurek is the Chair. Brad will email her for update.
    - Program should be published in September.
    - Diane stated in 2015 the Budget is \$5000.
  8. Meet Director for Short Course Champs
    - Sharon Badertscher will be Meet Director.
  9. Schedule of BOD Meetings
    - Tom suggested that the Board follow the following schedule for Board meetings in the coming year:

- October 19- Solon Police Department at 7:30
- November 16 - Conference call if necessary
- December 14- Solon Police Department at 7:30
- January 18 - Conference call if necessary
- February 15- Solon Police Department at 7:30
- March 21- Conference Call if necessary
- April 18- Solon Police Department if necessary at 7:30
- Tom will email the schedule to the Board.

**Reports: Please read attached reports**

1. Athlete Reps- Cole and Cassandra
  - Cole stated that Stephanie Boyd will join him in giving a presentation on SafeSport at Convention.
2. Coach Reps- Vince and Matt
  - Vince stated Matt sent out the AG Coach of the year voting. Vince has received some votes back. Tom suggested that Vince request through email topics to discuss at the Coaches meeting.
3. Admin Vice-Chair- Tom (none)
4. Senior- Mike (none)
5. Age Group- Bill
  - Would like to increase number of Zone qualifiers.
  - We had a Friday night session at LC Champs which had no opportunities for 11-12 yrs. old swimmers to achieve a Zone cut which they didn't already have. There was a lot of discussion to change the LC Champs meet to a full 3 day meet and adopt a format similar to the Zone Meet format.
  - Bill stated the schedule of events for Zones gave the swimmers enough time to rest between sessions. Awards went very smoothly during Finals. There were a couple of things Bill wasn't sure if we should adopt.
    - Bill raised the issue of having Finals for 10 and Unders. Zones do not have Finals for this Age Group. Is the LSC ahead of the game on this matter? Is this necessary for 10 and Unders?
    - Timed finals at Zones on the 200 Back, Breast and Fly for 11-12 yrs. Our LSC had prelims/finals with those events. Is it necessary to have finals for LC Champs?
  - LESI's current LC Champs format is a detriment to the athletes.
  - The committee also discussed Camps. LESI's Camps committee does not do much.
6. Technical Planning- Brad (none)
7. Zone Chair- Mimi
  - Zones came in on budget. Mimi requested the money they have left from Zones this past year, be left in the Zones fund for next year.
  - Mimi asked for an increase of \$50/athlete to cover increase in travel expense because next year will be the Mega Zone (4 day meet).

**Motion to add to the Budget \$50/swimmer for an extra day expense at the Mega Zone Meet: Approved**

- Since the budget has been voted on, Mimi needs to ask for additional funding for Zones at HOD.
8. Treasurer- Diane (none)
  9. Finance- Rich (none)
  10. Legislation- Jodi (none)

11. Safety- Chuck (none)
12. Officials- Al (none)
13. Secretary- Nancy
  - Results of email votes: allowing SwimStrong to add the mixed 200 relays to the Kelly Kinney Memorial Splash Out Cancer Meet Yes: 16; No 0; Abstain: 4
14. Membership/Registration- Pam
  - Registration:** 2016
    - Athletes - 426
    - Non-Athletes - 20
    - Clubs - 1
    - New Club Awaiting Approval - MAC in Massillon, Jack Gardner, head coach
  - Club Registrar**
    - Meeting will be held on Sept. 27, 10-11:30 am
  - Sanction:**
    - Meet through November are currently being sanctioned and posted
  - Club Registrar**
    - Meeting will be held on Sept. 27, 10-11:30 am
15. Safe Sport Coordinator- Pam
  - Club Safe Sport Coordinators - 19 clubs have identified coordinators
  - A Club Safe Sport Meeting on Sept. 27, Noon - 1 pm to disseminate information give out club kits to promote Safe Sport at the club level.
16. NCAA Liaison- Brian (none)
17. YMCA Liaison- Dale (none)

**Old Business** (none)

**New Business** (none)

**Next Meeting:** Solon Police Department Monday, October 19, 2015 7:30 pm

Meeting Adjourned: 8:39 PM

Respectfully submitted:

Nancy Veto and Cathy Lautenschleger